

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER NI-441.94.3	DATE RECEIVED 6-10-94
1. FROM (Agency or establishment) U.S. Department of Education		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Office of Educational Research and Improvement		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3. MINOR SUBDIVISION National Advisory Council on Educational Research & Improvement			
4. NAME OF PERSON WITH WHOM TO CONFER Norma Fenwick	5. TELEPHONE (202) 708-5342	DATE 6/18/94	ARCHIVIST OF THE UNITED STATES Ralph C. T. Lebow

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 6/16/94	SIGNATURE OF AGENCY REPRESENTATIVE Norma Fenwick	TITLE Records Administrator
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Please see attached.		

Copies sent to Agency, NCF, NNUW, NSR, NNT, NHA

National Advisory Council on Educational Research and Improvement
Attachment to SF 115, Job No. N1-441-94-3

The National Advisory Council on Educational Research and Improvement (NACERI) was established in 1972 as the National Council on Educational Research (NCER). NACERI advises the Office of Educational Research and Improvement, located within the United States Department of Education.

The National Advisory Council on Educational Research and Improvement is a temporary advisory council, which will end operations in September 1994.

Item 1. Minutes

a. Audio recordings (cassettes) of meetings - audio cassette tape recordings of NACERI meetings, held quarterly and then semiannually, from 1985 - 1991.

Disposition: Temporary. Destroy upon termination of Advisory Council.

b. Records of meetings - Paper copy of transcripts, minutes, agendas, resolutions, and documentation provided to Council members, 1981 - 1994.

Disposition: Permanent. Transfer to the Washington National Records Center upon termination of Advisory Council. Transfer to the National Archives in February 1995.

Acc. on hand: 6 cubic feet.

Item 2. Annual Reports, 1985 - 1994

Disposition: Permanent. Transfer to the Washington National Records Center upon termination of Advisory Council. Transfer to the National Archives in February 1995.

Acc. on hand: one cubic foot.

Item 3. Publications, 1986 - 1988

Disposition: Permanent. Transfer to the Washington National Records Center upon termination of Advisory Council. Transfer to the National Archives in February 1995.

Acc. on hand: 0.5 cubic feet.

Item 4. Organization and Function Files - bylaws, nomination records, press releases about Council members' nominations, lists of Council members and terms served, and budget statements. The records in this series date from 1985 to 1994.

Disposition: Permanent. Transfer to the Washington National Records Center upon termination of Advisory Council. Transfer to the National Archives in February 1995.

Acc. on hand: one cubic foot.

Item 5. Routine Administrative Files - inhouse communications pertaining to personnel changes, negotiation of meeting dates and places, and other housekeeping matters.

Disposition: Temporary. Destroy upon termination of Advisory Council.

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Duplicative, fragmentary, non-record materials and items under the General Records Schedule may be disposed without further permission from the Advisory Council and the Department of Education.