

REQUEST FOR RECORDS DISPOSITION AUTHORITY		LEAVE BLANK (NARA use only)	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		JOB NUMBER <i>NI-138-05-2</i>	
1. FROM (Agency or establishment) Federal Energy Regulatory Commission		Date Received <i>9/6/05</i>	
2. MAJOR SUB DIVISION Office of the Secretary		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C 3303a, the disposition request, including amendments is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Katherina Quijada-Cusack			
5. TELEPHONE 202-502-8748	DATE <i>8/31/05</i>	ARCHIVIST OF THE UNITED STATES <i>Allen Roberts</i>	
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u> 1 </u> page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE 8/31/2005	SIGNATURE OF AGENCY REPRESENTATIVE <i>Katherina Quijada-Cusack</i>		TITLE Records Management Officer
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION PLEASE SEE ATTACHED.	9. GRS OR SUPERSEDED JOB CITATION <i>NI-138-91-4</i>	10. ACTION TAKEN (NARA USE ONLY)
	<i>cc Agency TR NAWMD NAWME NAWMW</i>		

FERC RECORDS SCHEDULE II – RECORDS OF THE COMMISSION

PART II – RECORDS OF THE OFFICE OF THE SECRETARY

4. Commission Meeting Transcripts and Digital Recordings

Official records of Federal Energy Regulatory Commission's public open meetings capturing deliberations of at least a quorum of the Commission where such deliberations determine or result in the joint conduct of official Commission business, as required by the Sunshine Act.

PERMANENT; Cut off annually. Transfer to the National Archives and Records Administration when 2 years old. These records will be transferred in compliance with 36 CFR 1228.270 and other related NARA guidance.

Added per
e-mail concurrence
of records officer,
Katherina Quijada-
Cusack, 9/14/05

~~B. ^[of the transcripts] Electronic copies, created on e-mail and word processing systems.~~

~~TEMPORARY: Destroy/delete after the recordkeeping copy has been produced and when no longer needed for reference, updating or dissemination.~~

~~Added
per
e-mail
consent
of RO,
Katherina
Quijada
Cusack,
9/14/05~~

Approved
by
GRS 20