

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LE. . E BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-138-98-4	DATE RECEIVED 5-5-98
1 FROM (Agency or establishment) Federal Energy Regulatory Commission		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Office of Pipeline Regulation		In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Darla Hannan Wayne Guest	5 TELEPHONE 202-501-4437 202-208-2375	DATE 8-17-99	ARCHIVIST OF THE UNITED STATES <i>John W. Cal</i>

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 4/28/98	SIGNATURE OF AGENCY REPRESENTATIVE <i>Katherine Quijada</i>	TITLE Records Mgmt. Officer.
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7 ITEM NO.	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	Revise the Federal Energy Regulatory Commission's Records Schedule, Part II - Gas Producers and Utilities, Subpart D - General Dockets; Discontinued Dockets; and Company Correspondence, Item 3, Company Correspondence Files (Gas and Gas Pipelines) as per the attached.	N1-138-88-2	

Revise series title and description of the Federal Energy Regulatory Commission's Records Schedule, Part II - Gas Producers and Utilities, Subpart D - General Dockets; Discontinued Dockets; and Company Correspondence, Item 3, Company Correspondence Files (Gas and Gas Pipelines).

Series title has been revised to Item 3, Company Correspondence Files (Gas Pipelines).

Description:

Files contain material of interest to the Commission, but not pertaining to formal or informal proceedings. This would include: general correspondence, transmittals, reports, information on accounting systems and operating agreements with other companies.

~~a. Record Copy.~~

NI-138-88-2/III/II/d/3a

~~Destroy when 5 years old.~~

b. Electronic version of record received by electronic mail or word processing applications.

Delete when file copy is generated.

~~c. Other-Copies.~~

NI-138-88-2/III/II/d/3b

~~Destroy when no longer needed for reference.~~

Item 3. GAS PIPELINE RATES AND TARIFFS (RP, GT, TQ, TM, TF, PR, RS and TA Dockets)

Case files include material related to establishing and revising gas pipeline rates and tariff provisions, such as cost and revenue information, notices, orders, petitions, requests, motions, hearing records (including exhibits, transcripts, and ALJ decisions), opinions, and filed correspondence.

a. Record Copy.

Destroy when 20 years old

b. Other Copies.

Destroy 5 years from date Order becomes final or sooner if no longer needed.

c. Electronic version of record received by electronic mail or word processing applications.

Destroy when file copy is generated.

Exception: Prior to disposition all records in this category should be reviewed for application of the special exemption described on page III-1.