

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N9-138-00-001

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Records schedules starting with the number N9 were created in response to NARA Bulletins 99-04 and 2000-02. The N9 records schedules created from 1999-2002 allowed agencies to create bulk updates to previously approved schedules to cover copies of records in word processing and email formats. Word processing and email formats are now scheduled in the General Record Schedules, superseding all N9 records schedules approved by NARA. See GRS 5.1 Item 020 Non-record keeping copies of electronic records (DAA-GRS-2016-0016-0002).

Date Reported: 09/16/2014

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REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N9-138-00-1	DATE RECEIVED 11-4-99
1 FROM (Agency or establishment) Federal Energy Regulatory Commission		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Office of Pipeline Regulation		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Kathy Quijada-Cusack	5 TELEPHONE 202-208-1748	DATE 4-6-00	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required, is attached, or has been requested

DATE 10/18/99	SIGNATURE OF AGENCY REPRESENTATIVE <i>Katherine Quijada-Cusack</i> Katherine Quijada-Cusack	TITLE Records Management Officer
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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	Please revise the Federal Energy Regulatory Commission's Records Schedule III, Docketed Formal Cases, PART II, Gas Producers and Utilities, Subpart A - Applications and Adjustments, Item 9, Investigations: Natural Gas (IN Dockets) as per the attached.	N1-138-88-2 N1-138-83-1/4	

Agency - none

Please revise the Federal Energy Regulatory Commission's Records Schedule III, Docketed Formal Cases, PART II, Gas Producers and Utilities, Subpart A - Applications and Adjustments, Item 9, Investigations: Natural Gas (IN Dockets).

~~2. 9. INVESTIGATIONS - Natural Gas (N1-138-83-2) (IN Dockets)~~

~~NCI-138-83-1/9~~

~~Case files of investigations into alleged violations of the Natural Gas Act. File includes order instituting investigation, responses to orders, motions to dismiss or terminate investigation, applications for rehearing, petitions to quash subpoenas.~~

~~a. Record Copy.~~

~~TEMPORARY.~~

~~Destroy when 10 years old.~~

b. Electronic Mail and Word Processing System Copies.

Electronic copies of records that are created on electronic mail and word processing systems and used solely to generate a recordkeeping copy of the record. Also includes electronic copies of records created on electronic mail and word processing systems that are maintained for updating, revisions, or dissemination.

1. Copies that have no further administrative value after the recordkeeping copy is made. Includes copies maintained by individuals in personal files, personal electronic mail directories, and other personal directories on hard disk or network drives, and copies on shared network drives that are used only to produce the recordkeeping copy.

TEMPORARY.

Destroy/delete within 180 days after the recordkeeping copy has been produced.

2. Copies used for dissemination, revisions, or updating that are maintained in addition to the recordkeeping copy.

TEMPORARY.

Destroy/delete when dissemination, revision, or updating is completed