

# REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIRA)  
WASHINGTON, DC 20408

1 FROM (Agency or establishment)  
Federal Energy Regulatory Commission

2 MAJOR SUBDIVISION  
All Programs

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER 5 TELEPHONE  
Kathy Quijada-Cusack 202-208-1748

—AVE BLANK (NARA use only)

JOB NUMBER  
N9-138-00-2

DATE RECEIVED  
11-04-99

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

DATE ARCHIVIST OF THE UNITED STATES  
4-6-00 *[Signature]*

6 AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required,  is attached, or  has been requested

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
10/18/99	<i>Katherina Quijada-Cusack</i> Katherina Quijada-Cusack	Records Management Officer

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	Please revise the Federal Energy Regulatory Commission's Records Schedule III, Docketed Formal Cases, PART IV, Miscellaneous Filings Common to All Dockets, Subpart A, Rate Filings and Investigations: Collections, Item 2, Investigations (Formal) (IN Dockets) as per the attached.	<del>N1-138-88-2</del> N1-138-83-1	

*Agency, none*

Please revise the Federal Energy Regulatory Commission's Records Schedule III, Docketed Formal Cases, PART IV, Miscellaneous Filings Common to All Dockets, Subpart A, Rate Filings and Investigations; Collections, Item 2, Investigations (Formal) (IN Dockets).

2. INVESTIGATIONS (FORMAL) (N1-138-88-2) (IN Dockets)  
*N C I - 1 3 8 - 8 3 - 1*

Case files of formal investigations into alleged violations and improprieties. Files include orders instituting investigations, responses to orders, motions to dismiss or terminate investigation, applications for rehearing, petitions to quash subpoenas, and reports on fuel and energy purchase practices (Form 580 or equivalent)

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a. ~~Record Copy.~~

TEMPORARY.

Close file after all actions have been taken. Follow disposition in FERC Schedule III, Part II, Subpart B, Item 9 (Destroy when 10 years old.)

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b. Electronic Mail and Word Processing System Copies.

Electronic copies of records that are created on electronic mail and word processing systems and used solely to generate a recordkeeping copy of the record. Also includes electronic copies of records created on electronic mail and word processing systems that are maintained for updating, revisions, or dissemination.

1. Copies that have no further administrative value after the recordkeeping copy is made. Includes copies maintained by individuals in personal files, personal electronic mail directories, and other personal directories on hard disk or network drives, and copies on shared network drives that are used only to produce the recordkeeping copy.

TEMPORARY.

Destroy/delete within 180 days after the recordkeeping copy has been produced.

2. Copies used for dissemination, revisions, or updating that are maintained in addition to the recordkeeping copy.

TEMPORARY.

Destroy/delete when dissemination, revision, or updating is completed.