

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		<b>LEAVE BLANK (NARA use only)</b>	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <b>NI-305-95-2</b>	DATE RECEIVED <b>2-1-95</b>
1. FROM (Agency or establishment) <b>Bonneville Power Administration</b>		<b>NOTIFICATION TO AGENCY</b>	
2. MAJOR SUBDIVISION <b>Corporate Services</b>		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION <b>Records Management</b>			
4. NAME OF PERSON WITH WHOM TO CONFER <b>David Penk</b>	5. TELEPHONE <b>503-230-5367</b>	DATE <b>6-13-96</b>	ARCHIVIST OF THE UNITED STATES <i>John W. Carlin</i>

**6. AGENCY CERTIFICATION**  
 I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE <b>1-9-95</b>	SIGNATURE OF AGENCY REPRESENTATIVE <i>David Penk</i>	TITLE
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	OP-26, Real-Time Operation Dispatch & Scheduling (RODS) and its tertiary subjects OP-26-11 through OP-26-22.		
2	OP-27, Supervisory Control & Data Acquisition (SCADA) and its tertiary subjects OP-27-11 through OP-27-19.		
3	OP-30, Operations Information Program		
cc: Official File - CGIR (MN-14-2-2, SF 115 Job NI-305-95-2)			

JUN 21 1996 *Mr*

*Copy to: Agency  
NCF*

FILE CODE	RECORDS SERIES, TITLE, DESCRIPTION, & DISPOSITION	OFFICE OF RECORD	IN OFFICE	RETENTION PERIOD		
				STORAGE		OTHER
				BPA	FRC	COPIES (IN OFFICE)
OP-26	<p><b>Real-Time Operation Dispatch and Scheduling</b> Material relating to planning and maintaining real-time operation dispatch and scheduling (RODS) system, including performance, software, hardware, database, and consoles. Also includes material on the main computer system at Dittmer Control Center, material on interchange scheduling, load forecasting, generation allocation, generation control, monitoring (OP-25), system security, and reliability power flow studies.</p> <p><b>AUTHORIZATION:</b> Recommendation of Management</p>	TO	A+1yr	PENDING		A
OP-26-11	<p><b>RODS Coordination Committee</b> Material relating to meeting agendas and minutes.</p> <p><b>AUTHORIZATION:</b> Recommendation of Management</p>	TO	A+1yr	PENDING		
OP-26-14	<p><b>Microwave Communication System</b> Material relating to the program to monitor BPA's microwave system. Includes Badger, Microwave Monitor, and Leased Line Lists. See also ED-20-12, Microwave System.</p> <p><b>AUTHORIZATION:</b> Recommendation of Management</p>	TO	A+1yr	PENDING		
OP-26-15	<p><b>RODS Performance</b></p>	TO	A			

See Section 800.8 for definitions of KEY terms.

KEY: A - ACTIVE P - PERMANENT S - SUPERSEDED/OBSOLETE

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Date: March 1, 1996

FILE CODE	RECORDS SERIES, TITLE, DESCRIPTION, & DISPOSITION	RETENTION PERIOD					
		OFFICE OF RECORD	IN OFFICE	BPA	FRC	OTHER COPIES (IN OFFICE)	
OP-26-13	<b>RODS Integration Committee</b> Material relating to the migration plan and requirements for the new system.					MO PENDING	TEMPORARY Destroy upon approval of this schedule.

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				BPA	FRC	OTHER COPIES (IN OFFICE)
	Reports on availability and reliability.					PENDING
	<b>AUTHORIZATION:</b> Recommendation of Management					
OP-26-16	<b>RODS Software Policy and Procedures</b> Material relating to and including guides on documentation and change control.	TO	S			PENDING S
	<b>AUTHORIZATION:</b> Recommendation of Management					
OP-26-17	<b>Rotary Account Database</b> Material relating to the Rotary Account Database and account assignment methods.	TO	S			PENDING S
	<b>AUTHORIZATION:</b> Recommendation of Management					
OP-26-18	<b>RODS Hardware</b> Material relating to migration plans, upgrade needs, and problem reports. Includes former records series OP-26-12, RODS Console Replacement (withdrawn October 1995).	TO	A+2yrs			PENDING
	<b>AUTHORIZATION:</b> Recommendation of Management					
OP-26-21	<b>Front End Reconfiguration</b>	TO	A+2yrs			

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		OFFICE OF RECORD	IN OFFICE	BPA /	FRC	OTHER COPIES (IN OFFICE)
OP-26-19	<b>RODS Upgrade Project</b> Material relating to specifications, vendor correspondence, requirements, and migration plans.	MO PENDING	TEMPORARY Destroy upon approval of this schedule.			

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				STORAGE BPA	FRC	OTHER COPIES (IN OFFICE)
	Material relating to plans to change computers, software, and interfaces to new RODS.					PENDING
	<b>AUTHORIZATION:</b> Recommendation of Management					
OP-26-22	<b>RODS Display System</b> Material relating to plans, new equipment, and display guides. See also OP-21-16, Human Factors Design.	TO	10yrs		4yrs	PENDING
	<b>AUTHORIZATION:</b> Recommendation of Management					
OP-27	<b>Supervisory Control and Data Acquisition</b> Material relating to supervisory control and data acquisition (SCADA) system status reports, equipment, software, and remote terminal units. Maintenance log books are kept with equipment and are retained for the life of the equipment.	TO	3yrs			PENDING
	<b>AUTHORIZATION:</b> Recommendation of Management					
OP-27-14	<b>SCADA Masters</b> Material relating to SCADA Masters for all systems (formerly called TCDS).	TO	A+2yrs			PENDING
	<b>AUTHORIZATION:</b> Recommendation of Management					

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		OFFICE OF RECORD	IN OFFICE	BPA	FRC	OTHER COPIES (IN OFFICE)
OP-27-11	<b>SCADA I</b> System status reports, equipment, and software problems.					MO PENDING
						TEMPORARY Destroy upon approval of this schedule.

Date: March 1, 1996

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		OFFICE OF RECORD	IN OFFICE	BPA	FRC	OTHER COPIES (IN OFFICE)
OP-27-12	<p><b>SCADA II</b> System status reports, equipment, and software problems.</p>	MO PENDING				<p>TEMPORARY Destroy upon approval of this schedule.</p>

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		OFFICE OF RECORD	IN OFFICE	BPA	FRC	OTHER COPIES (IN OFFICE)	
OP-27-13	SCADA III System status reports, equipment, and software problems.					MO PENDING	TEMPORARY Destroy upon approval of this schedule.

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				BPA	FRC	OTHER COPIES (IN OFFICE)
OP-27-15	<b>SCADA Remote Terminal Units</b> Material relating to requirements for connecting remote terminal units (RTUs) such as alarms and controls to control centers.  <b>AUTHORIZATION:</b> Recommendation of Management	TO	A			PENDING
OP-27-17	<b>Sequential Automatic Switching</b> Material relating to plans to perform several switching steps with one command.  <b>AUTHORIZATION:</b> Recommendation of Management	TO	S			PENDING
OP-27-18	<b>SCADA Backup for Emergencies</b> Material relating to communication, RTU, and central site requirements.  <b>AUTHORIZATION:</b> Recommendation of Management	TO	A+2yrs			PENDING
OP-27-19	<b>Southern Idaho Control</b>  Material relating to plans to place this area under dispatch jurisdiction of Eastern Control Center (ECC), Moses Lake, Washington, and of Munro Control Center, Spokane, Washington..	TO	A+2yrs			PENDING

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		OFFICE OF RECORD	IN OFFICE	BPA	FRC	OTHER COPIES (IN OFFICE)	
OP-27-16	<b>Substation Data System Work Group</b> Material relating to needs for future RTUs, including SER.					MO PENDING	TEMPORARY Destroy upon approval of this schedule.

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		OF	IN	BPA	FRC	COPIES
		RECORD	OFFICE			(IN OFFICE)

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**AUTHORIZATION:** Recommendation of Management

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		OFFICE OF RECORD	IN OFFICE	STORAGE BPA FRC	OTHER COPIES (IN OFFICE)
<b>OP-30</b>	<b>Operations Information Program</b> Material such as after-the-fact data about events like equipment load levels, customer and transmission outages, dispatcher actions, interchange transactions, and meter readings. Includes studies and reports.	TO			
	(a) Paper and/or microform records		A		<b>PENDING</b>
	(b) Magnetic tape RODS (OP-26) and SCADA (OP-27) data are maintained and updated as life-cycle corporate data.		10yrs		<b>PENDING</b>
	<b>AUTHORIZATION: RECOMMENDATION OF MANAGEMENT</b>				

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