

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

*12 items*

*430*

TO GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

LEAVE BLANK	
DATE RECEIVED <b>JUL 9 1975</b>	JOB NO <b>NC - 430-76-2</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>8-18-75</i> (Date)	<i>James B. Rhoads</i> Archivist of the United States

1 FROM (AGENCY OR ESTABLISHMENT)

U.S. Energy Research and Development Administration

2. MAJOR SUBDIVISION

ERDA Offices and Cost-Type Contractors

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Robert K. Carpenter

5. TEL EXT

119-4151

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

*7/2/75*  
*Loren L. Rademacher*  
Date (Signature of Agency Representative)

Chief, Records Management Br., OC  
(Title)

7. ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	Published and unpublished scientific and technical reports, as defined in ERDAM 3201.	NN170-141(7)	
	a. Record copy of reports not sent to TIC, Oak Ridge.  Permanent. <i>Offer to National Archives within 25 years</i>		
	b. Copy(s) maintained by TIC, Oak Ridge:  (1) Master copy of each report submitted to TIC:  (a) Those that have been microfilmed.  3 years or until no longer needed for reference, whichever is later.  (b) Those that have not been microfilmed.  Permanent. <i>Offer to National Archives within 25 years.</i>		
	(2) Microfiche master copy.  Permanent. <i>Offer to National Archives within 25 years.</i>		
	c. All other copies.  Nonrecord -- return to library when no longer needed for reference.		

*Copy to Agency & All Centers  
Except NPRC, INC, 3NC-P,  
6NC 8-21-75 (R)*

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7 ITEM NO	8 DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
2.	<p>Boiler inspection reports showing operating conditions of boilers in steam plants at time of inspection and retained in compliance with applicable state laws.</p> <p>(1) Satisfactory reports.                      5 years.</p> <p>(2) Unresolved monitored problems.                      5 years after resolution.</p> <p>Electric motor inspection and history records.</p> <p>(1) Satisfactory inspection reports.                      5 years.</p> <p>(2) Maintenance and repair records.                      5 years after completion of work.</p> <p>Unfired pressure vessels reports.</p> <p>(1) Satisfactory reports.                      5 years.</p> <p>(2) Unresolved monitored problems.                      5 years after resolution.</p>	IINNA2101	(2,4,5)
3.	<p>Fire records, documenting the activities of community and industrial fire units.</p> <p>a. Alarm, investigation, and incident reports relating to various types of fire alarms and investigations of fires; including source data concerning fires in which fatalities may result or when arson is suspected.                      10 years.</p>	IINNA1858	(1a)