

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

5 items

430

TO GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

LEAVE BLANK	
DATE RECEIVED DEC 24 1975	JOB NO NC1-430-76-b
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10	
1-22-76 (Date)	<i>James B. Rhoads</i> Archivist of the United States

1. FROM (AGENCY OR ESTABLISHMENT)
U.S. Energy Research and Development Administration

2. MAJOR SUBDIVISION
ERDA Offices and Cost-Type Contractors

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
Robert K. Carpenter

5. TEL EXT
IDS 119-4151

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of the agency or will not be needed after the retention periods specified

12/22/75
Date

Loren L. Rademacher
(Signature of Agency Representative)

Chief, Records Management Br., OC
(Title)

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1.	<p>Quality Assurance Records prepared, received and maintained in conjunction with the design, manufacture, construction, installation, test, and operation of nuclear plants and systems. (Reference: American National Standards Institute (ANSI) standard N45.2.9-1974.)</p> <p>a. Records which would be of significant value in demonstrating capability for safe operation; in maintaining, reworking, repairing, replacing or modifying the item; in determining the cause of an accident or malfunction of the item; and those which provide baseline data for inservice inspection.</p> <p align="center">Retain until the item is removed from service, <i>then destroy</i></p> <p>b. Records which verify that an activity was performed in accordance with the applicable requirements but need not be retained for the life of the plant or item.</p> <p>(1) Records maintained in compliance with regulatory requirements.</p> <p align="center"><i>Destroy</i> Dispose of 6 years after plant or item is put into operation.</p>	NN 167-70, Item 3c	

Copy to Agency 1-23-76

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7 ITEM NO	8 DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>(2) Records which are useful through first over- haul or reload.</p> <p><i>Destroy</i> Dispose of 2 years after plant or item is put into operation or after first overhaul or reload, whichever is later.</p> <p>(3) Records which are needed to process and support claims made under the warranty.</p> <p><i>Destroy</i> Dispose of 1 year after plant or item is put into operation or upon expiration of warranty, whichever is later.</p> <p>(4) Records which have no value after plant or item is put into operation.</p> <p><i>Destroy</i> Dispose of day after plant or item is put into operation.</p>		