

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

2 items
TO GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
U.S. Energy Research and Development Administration

2. MAJOR SUBDIVISION
ERDA Offices and Cost-Type Contractors

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
Robert K. Carpenter

5. TEL EXT
353-4152

6. CERTIFICATE OF AGENCY REPRESENTATIVE

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DATE RECEIVED OCT 28 1976	JOB NO NC 1-430-77-2
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10	
<i>11-30-76</i> (Date)	<i>James B. Rhoads</i> Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

10/29/76 *Loren L. Bademacher* Chief, Records Management Br., OC
Date (Signature of Agency Representative) (Title)

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1.	Project Case Files reflecting the history of a project from initiation to completion, including research, development, design, and test results. Included are records such as: project proposal; review memoranda and comments; project authorizations and directives; copies of unpublished manuscripts, journal articles, and conference papers; progress reports; correspondence influencing the direction of the project; and lists of publications and films resulting from the project. a. Case files deemed by the ERDA, contractor, or the National Archives to have exceptional value because of the highly significant nature of the research and development involved or uniqueness of the case file. Included are files that: (1) show development of new and significant techniques. (2) relate to new and significant methodology and materials. (3) were the subject of Congressional investigation or came under intensive public scrutiny. (4) result in judicial decisions or legislative activities affecting the functions and activities of the ERDA.	NN-171-40	

Copy to Agency 12-5-76 (A)
Copy to All FRC's 12-5-76 (A)

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7 ITEM NO	8 DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>(5) result in significant changes in the functions of the ERDA.</p> <p>Permanent. <i>Offer to NARS when 25 years old.</i></p> <p>b. All other case files.</p> <p><i>Destroy when 15 years old.</i></p>		