

## Request for Records Disposition Authority

Records Schedule Number           DAA-0434-2016-0009  
 Schedule Status                    Approved

Agency or Establishment           Department of Energy  
 Record Group / Scheduling Group   General Records of the Department of Energy  
 Records Schedule applies to       Major Subdivision  
 Major Subdivision                  Office of Science and Energy  
 Minor Subdivision                  Office of Fossil Energy  
 Schedule Subject                   Laramie Project Office Records  
 Internal agency concurrences will be provided   No

Background Information              This schedule covers miscellaneous records of the U.S. Department of Energy (DOE), Laramie Project Office (LPO), which currently reside in the Tell Ertl Oil Shale Repository (TEOSR) special collection, in the Arthur Lakes Library, on the campus of the Colorado School of Mines in Golden, CO. The records were created by the U.S. Department of the Interior, U.S. Bureau of Mines, which constructed and operated the Anvil Points Oil Shale Demonstration Plant in Rifle, CO, from 1944-1956. The oil shale research program was later transferred to DOE and these particular records came under the control of the DOE LPO, which was closed in 1995. From 1989-1994, current and former employees of LPO donated these records to TEOSR at the Colorado School of Mines.

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

### GAO Approval

## Outline of Records Schedule Items for DAA-0434-2016-0009

Sequence Number	
1	Engineering Drawings, Maps, Photographs, and Other Miscellaneous Records Disposition Authority Number: DAA-0434-2016-0009-0001

## Records Schedule Items

Sequence Number	
1	<p data-bbox="365 404 1508 446"><b>Engineering Drawings, Maps, Photographs, and Other Miscellaneous Records</b></p> <p data-bbox="365 457 1508 500">Disposition Authority Number      <b>DAA-0434-2016-0009-0001</b></p> <p data-bbox="365 510 1508 1255">Includes engineering drawings, maps, photographs, and other miscellaneous records of the U.S. Bureau of Mines for the Anvil Points Oil Shale Demonstration Plant in Rifle, CO (the "Plant"). Drawings consist of electrical, mechanical and shop drawings; extra copies of published maps of the area and surrounding geography; manuscript maps, vertical and oblique aerial photo maps; preliminary designs, presentation drawings, final working and as-built drawings; and, artistic drawings, specifications, and other preliminary drawings. Records document mapping of land set aside for both the Plant and the surrounding geologic formations from which the oil shale was mined; Plant structures such as the retorting plant; and, agency operations buildings, employee housing, and Plant equipment and machinery. Also includes black and white still photography; color prints mounted in albums or stored in photo sleeves and slide holders; corresponding photographic negatives; and, some motion picture film prints. The records depict the history of the construction and operation of the Plant, as well as special events and activities at the site, employee activities, ancillary mining operations and scenes, and uncaptioned photographs. Photographic indexes are also included. All other textual records consist of extra copies or routine correspondence, administrative documents, duplicate copies of U.S. Bureau of Mines research reports and bulletins, and other papers related to the Plant and LPO. The records are currently in the physical custody of the Arthur Lakes Library at the Colorado School of Mines.</p> <p data-bbox="365 1266 1508 1308">Final Disposition                      <b>Temporary</b></p> <p data-bbox="365 1319 1508 1361">Item Status                              <b>Active</b></p> <p data-bbox="365 1372 1508 1415">Is this item media neutral?        <b>No</b></p> <p data-bbox="365 1425 1508 1468">Explanation of limitation        <b>All the records are paper or other analog formats.</b></p> <p data-bbox="365 1478 1508 1606">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?    <b>No</b></p> <p data-bbox="365 1627 1508 1670"><b>Disposition Instruction</b></p> <p data-bbox="365 1681 1508 1776">Cutoff Instruction                      <b>Cutoff upon closure of Laramie Project Office (September 1995).</b></p> <p data-bbox="365 1787 1508 1940">Retention Period                        <b>Upon approval of this schedule, donate legal custody of the records to the Colorado School of Mines, Golden, CO, under the provisions of 36 CFR 1226.26.</b></p>

Additional Information

GAO Approval

**Not Required**

### Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

### Signatory Information

Date	Action	By	Title	Organization
10/25/2016	Certify	Troy Manigault	Director, Records Management Division	Office of the Chief Information Officer - Records Management Division
02/21/2017	Submit for Concurrence	Steven Rhodes	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
02/22/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
02/22/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
02/27/2017	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist