

Request for Records Disposition Authority

Records Schedule Number DAA-0434-2017-0007
Schedule Status Approved

Agency or Establishment Department of Energy
Record Group / Scheduling Group General Records of the Department of Energy
Records Schedule applies to Department-wide
Schedule Subject Energy Efficiency and Renewable Energy (EERE) - Vehicle Technologies Office (VTO) Program Records Schedule

Internal agency concurrences will be provided No

Background Information The U.S. Department of Energy's Vehicle Technologies Office (VTO) supports research and development (R&D), and deployment of efficient and sustainable highway transportation technologies to improve vehicles' fuel economy and minimize petroleum use. These technologies, which include plug-in electric vehicles (also known as EVs or electric cars), batteries, electric drive technologies, advanced combustion engines, lightweight materials, and alternative fuels, will increase Americans' energy security, lower costs, and reduce environmental impacts.

Item Count

| Number of Total Disposition Items | Number of Permanent Disposition Items | Number of Temporary Disposition Items | Number of Withdrawn Disposition Items |
|-----------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| 2 | 0 | 2 | 0 |

GAO Approval

Outline of Records Schedule Items for DAA-0434-2017-0007

| Sequence Number | |
|-----------------|---|
| 1 | Vehicle Technologies Office (VTO) Program |
| 1.1 | Rulemaking and Supporting Working Files Disposition Authority Number: DAA-0434-2017-0007-0001 |
| 1.2 | Fleet Coverage Investigations Disposition Authority Number: DAA-0434-2017-0007-0002 |

Records Schedule Items

| Sequence Number | |
|-----------------|---|
| 1 | <p>Vehicle Technologies Office (VTO) Program The U.S. Department of Energy's Vehicle Technologies Office supports research, development (R&D), and deployment of efficient and sustainable highway transportation technologies to improve vehicles' fuel economy and minimize petroleum use. These technologies, which include plug-in electric vehicles (also known as EVs or electric cars), batteries, electric drive technologies, advanced combustion engines, lightweight materials, and alternative fuels, will increase Americans' energy security, lower costs, and reduce environmental impacts.</p> |
| 1.1 | <p>Rulemaking and Supporting Working Files Disposition Authority Number DAA-0434-2017-0007-0001</p> <p>Rulemakings and rulemaking working files, regarding the Alternative Fuel Transportation Program (State and Fuel Provider Fleet program). Includes rulemakings, drafts of rules, comments about rules from within DOE, proposed and final rules as published in the Federal Register, and other correspondence and legal documents pertaining to the rulemakings. They include records developed or considered in the course of rulemaking for rules that have been published. These may include docketed materials, including proposed rules with comments submitted; responses to comments supporting documents/analyses; final rulemaking documents; and documents on rule-making challenges, court briefs, and rulings.</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p>GRS or Superseded Authority Citation DAA-0434-2015-0011-0004</p> <p>Disposition Instruction</p> <p>Cutoff Instruction Final disposition of rulemaking activity</p> <p>Retention Period Destroy 10 year(s) after cut off</p> <p>Additional Information</p> <p>GAO Approval Not Required</p> |
| 1.2 | <p>Fleet Coverage Investigations</p> |

| | |
|---|--|
| Disposition Authority Number | DAA-0434-2017-0007-0002 |
| Investigations regarding coverage under the Alternative Fuel Transportation Program (State and Fuel Provider Fleet Program) of State Agency Fleets, including universities, Fuel Provider Fleets, and associated correspondence. | |
| Final Disposition | Temporary |
| Item Status | Active |
| Is this item media neutral? | Yes |
| Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? | No |
| GRS or Superseded Authority Citation | DAA-0434-2015-0011-0005 |
| Disposition Instruction | |
| Cutoff Instruction | Date of DOE letter determining coverage. |
| Retention Period | Destroy 10 year(s) after cut off |
| Additional Information | |
| GAO Approval | Not Required |

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

| Date | Action | By | Title | Organization |
|------------|------------------------|------------------|---|--|
| 04/13/2017 | Return to Submitter | Troy Manigault | Director, Records Management Division | Office of the Chief Information Officer - Enterprise Records Management Division |
| 04/14/2017 | Certify | Troy Manigault | Director, Records Management Division | Office of the Chief Information Officer - Enterprise Records Management Division |
| 07/07/2017 | Submit for Concurrence | Steven Rhodes | Senior Appraisal Archivist | National Archives and Records Administration - Records Management Services |
| 07/11/2017 | Concur | Margaret Hawkins | Director of Records Management Services | National Records Management Program - ACNR Records Management Services |
| 07/11/2017 | Concur | Margaret Hawkins | Director of Records Management Services | National Records Management Program - ACNR Records Management Services |
| 07/13/2017 | Approve | David Ferriero | Archivist of the United States | Office of the Archivist - Office of the Archivist |