Request for Records Disposition Authority

(See Instructions on reverse)

To National Archives and Records Administration (NIR)
Washington, DC 20408

1 From (Agency or establishment)
Department of Energy

2 Major Subdivision
B&W Pantex

3 Minor Subdivision

4 Name of Person with whom to confer
Chnsty Collier, Records Officer, B&W Pantex

5 Telephone (include area code)
(806) 477-4340

6 Agency Certification
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

☐ is not required ☐ is attached ☐ has been requested

Signature of Agency Representative

Title

R.M. Ford

Date of Approval
01/31/2012

6 Request for Records Disposition Authority

7 Item Number

8 Description of Item and Proposed Disposition

National Historic Preservation Act (NHPA) Compliance Documentation

Consists of records documenting compliance with the National Historic Preservation Act (NHPA) Section 106 of NHPA requires federal agencies to assess the effects of their undertakings on historic or potentially historic properties and to give the Advisory Council on Historic Preservation (ACHP) a reasonable opportunity to comment. The process includes consultations with State Historic Preservation Officers, Tribal Historic Preservation Officers, and other interested parties. The goal is to identify historic properties potentially affected by the undertaking, assess the effects, and seek ways to avoid, minimize, or mitigate any adverse effects on them.

The types of documents that may be included are agreements (Section 110 Cultural Resource Programmatic Agreement), consulting parties list, case notes, notification of adverse findings, permit applications, cultural resource and archeological surveys, final criteria of adverse effect report, engineering report, meeting and conference call notes, public meeting notes, and area of potential effects documentation.

All documentation is in paper format and maintained according to building number or site location and then chronologically.

Disposition Instructions PERMANENT Close inactive records upon completion of project. Transfer to NARA 30 years after file closure

Leave Blank (NARA Use Only)

Job Number
N1-434-12-2

Date Received
11/31/12

Notification to Agency
In accordance with the provisions of 44 USC 3303a, the disposition request, including amendments is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

Date

Signature

Title

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115-109 NSN 7540-00-834-4064

Prepared by NARA 36 CFR 1226

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Standard Form 115 (Rev 3/91)