

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

NI-434-89-13

DATE RECEIVED

8/22/89

TO **GENERAL SERVICES ADMINISTRATION**
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (Agency or establishment)

Department of Energy

2. MAJOR SUBDIVISION

Richland Operations Office

3. MINOR SUBDIVISION

Pacific Northwest Laboratory

4. NAME OF PERSON WITH WHOM TO CONFER

Gail Rokkan Richland
Ed Nugent DOE

5. TELEPHONE EXT.

FTS 444-8274
586-3288

DATE

2/28/90

ARCHIVIST OF THE UNITED STATES

Clare J. [Signature]

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

NOTIFICATION TO AGENCY

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A. GAO concurrence is attached, or is unnecessary.

B. DATE

6/17/89

C. SIGNATURE OF AGENCY REPRESENTATIVE

Andrew D. [Signature]

D. TITLE

Departmental Records Officer

7
ITEM
NO

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9 GRS OR
SUPERSEDED
JOB
CITATION

10 ACTION
TAKEN
(NARS USE
ONLY)

Records relating to the Department's and its predecessor agencies' radiation protection program, as more specifically on the attachment.

THIS CERTIFIES THAT THE RECORDS DESCRIBED WILL BE MICROFILMED IN ACCORDANCE WITH THE STANDARDS SET FORTH IN 36CFR Part 1230.

1. **Pacific Northwest Laboratory Radiation-Contamination Control Records.** These records consist of standards, guides, procedures, and other documents defining radiation contamination protection efforts at this site. The files are currently scheduled under DOE 1324.2a, item 1/5b1.
 - a. Microfilm record: Permanent. Transfer silver halide microfilm master, plus one diazo or vesicular copy, to the National Archives immediately after verification. Volume: 2 feet. Annual accumulation: <1 foot.
 - b. Hardcopy index to microfilm, containing sequential film number, document date, authors, and other information: Permanent. Transfer appropriate portions in conjunction with 1a., above. Volume: <1 foot.
 - c. Hardcopy originals: Destroy immediately.