

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

*N1-434-91-5*

DATE RECEIVED

*7-8-91*

TO: GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (Agency or establishment)  
Department of Energy (DOE)

2. MAJOR SUBDIVISION  
DOE Field Office, Albuquerque

3. MINOR SUBDIVISION  
Los Alamos National Laboratory

4. NAME OF PERSON WITH WHOM TO CONFER  
Judy Krumm, DOE Field Office, Albuquerque  
Records Mgt. Program Coordinator

5. TELEPHONE EXT.  
FTS 845-5191

DATE  
*7/29/91*

ARCHIVIST OF THE UNITED STATES  
*[Signature]*

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

B. DATE <i>7/1/91</i>	C. SIGNATURE OF AGENCY REPRESENTATIVE Clarence L. Henley <i>[Signature]</i>	D. TITLE Chief, Records and Reports Mgt. Branch
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1.	<p>Environmental Contamination Measurement Records indicating presence and amount of contaminating materials (including radioactive materials) in samples of air, water, earth, biological (animal and vegetation) and special materials from onsite and offsite locations. Data gathered to measure residual contamination of soil and ground water with long-lived radioactive or toxic substances at or near DOE sites. This material is presently scheduled as permanent by DOE Order 1324.2A, Schedule 1, Item 8(f). DOE requests authority from the National Archives and Records Administration (NARA) to change the disposition instructions for these records, as follows:</p> <p>a. Record copy. PERMANENT. Microfilm in accordance with 36 CFR part 1230.14 and 36 CFR part 1324.4. Transfer original microfilm along with a diazo copy to the National Archives and Records Administration after microfilming has been inspected and verified. (NOTE: <i>at the time of transfer of film, appropriate code sheets and finding aid will also be transferred.</i>)</p> <p>b. Microfilm reference copy. TEMPORARY. Destroy when no longer needed by the Department of Energy.</p> <p>c. Paper records. TEMPORARY. Destroy after microfilming is inspected and verified for accuracy in accordance with 36 CFR part 1230.22.</p>		<p><i>This change ok'd by Judy KRUMM, 7-17-91</i></p>

*Copies sent to agency, NNA, NNT 7/30/91*