REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)
   Department of Energy

2. MAJOR SUBDIVISION
   Policy, Planning and Program Evaluation

3. MINOR SUBDIVISION
   Office of Technology Policy

4. NAME OF PERSON WITH WHOM TO CONFER
   Jeff Martus

5. TELEPHONE
   301-903-3481

6. AGENCY CERTIFICATION
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,
   [ ] is not required; [ ] is attached; or [ ] has been requested.

7. ITEM NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

   NATIONAL ENERGY STRATEGY

   See attached.

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARA USE ONLY)

    STANDARD FORM 115 (REV. 3-91)
    Prescribed by NARA
    36 CFR 1228
National Energy Strategy

The Department of Energy (DOE) was directed by President Bush on July 26, 1989 to begin the development of a comprehensive National Energy Strategy (NES). Published in February 1991, the NES provides the foundation for a more efficient, less vulnerable, and environmentally sustainable energy future. The NES defines international, commercial, regulatory, and technological policy tools that diversify U.S. resources of energy supplies and offers more flexibility and efficiency in the way energy is transformed and used.

This proposed schedule provides for the disposition of records that have been created or received by DOE in connection with the development of the National Energy Strategy. In accordance with 36 Code of Federal Regulations, Part 1228.28, the following information is provided for your review.

1. Records Series Title: National Energy Strategy

2. Description of Records: Documents which led to the development of the NES consists of subject files, letters, messages, memoranda, reports, handbooks, transcripts of public hearings, witnesses testimonies, and other documentary materials that detail the development of the NES.


4. Files Arrangement: The responsible program office arranged the records in alphabetical order by name, alphabetical order by subject, or chronological order. Each box contains a detailed listing of the documents contained therein.

5. Restrictions on Access/Use: None

6. Annual Accumulation: None

7. Total Volume: 33 cubic feet of paper records

8. Proposed Disposition: Permanent. Transfer to the National Archives immediately.
**U.S. DEPARTMENT OF ENERGY**

**REQUEST FOR RECORDS DISPOSITION AUTHORIZATION**

<table>
<thead>
<tr>
<th>2a Organizational Unit and Routing Symbol</th>
<th>2b Departmental Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td>Policy, Planning and Program Evaluation - PO-40</td>
<td>Contractor Organization</td>
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</tbody>
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<table>
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<tr>
<th>3a Volume On Hand (Cu Ft)</th>
<th>3b Volume Accumulated Annually (Estimate Cu Ft)</th>
<th>4 Record Dates (From/To)</th>
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<tbody>
<tr>
<td>.33</td>
<td>N/A</td>
<td>2/88 - 12/93</td>
</tr>
</tbody>
</table>

5 Identification of Filing Unit (Include type of record, function performed, security classification (or other restrictions), and other descriptive facts)

**National Energy Strategy:**

Historical documents, unclassified, documents of the Bush Administration development of the National Energy Strategy (NES) published February 20, 1991. Documents consists of subject files, letters, messages, memoranda, reports, handbooks, hard disks, transcripts of public hearings, witnessess testimonies, etc.

See Continuation Page (Use Separate Sheet — Indicate Item No)

6 Appraisal (Include justification for retention period Indicate relationship of filing unit to any other related filing unit in the same or other organizations. Also, indicate retention period in DOE, if subsequent transfer to National Archives or Federal Records Centers is necessary)

**NATIONAL ENERGY STRATEGY**

Historical documents, unclassified documents of the Bush Administration development of the National Energy Strategy (NES) published February 20, 1991. Documents consists of subject files, letters, messages, memoranda, reports, handbooks, hard disk, transcript of public hearings, witnessess testimonies, etc.

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7 Recommended Disposition

**PROPOSED PERMANENT**

<table>
<thead>
<tr>
<th>8 Concurrence Signatures*</th>
<th>Title</th>
<th>Organization</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>a</td>
<td>Beth Horne</td>
<td>Program Analyst</td>
<td>Office of Resource Management - PO-3</td>
</tr>
<tr>
<td>b</td>
<td>Betsy Scrogg</td>
<td>Archivist</td>
<td>History Division</td>
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<td>c</td>
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*Program, Legal, Historical Organization, and Others, as required by local policy

9 National Records and Organizational Reporting

Robert C. Marlay

Date 8/26/93

10 Records Officer Concurrence

HQS □ Field □ Date