REQUEST FOR RECORDS DISPOSITION AUTHORITY

To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NARA)  
WASHINGTON, DC 20408

1. FROM (Agency or establishment)  
Department of Energy

2. MAJOR SUBDIVISION  
Savannah River Operations Office

3. MINOR SUBDIVISION  
Savannah River Site (SRS)/Westinghouse Savannah River Corp (WSRC)

4. NAME OF PERSON WITH WHOM TO CONFERR  
Dot Greene

5. TELEPHONE  
(803)725-9645

6. AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies,

☐ is not required; ☐ is attached; or ☐ has been requested.

DATE 9/96
SIGNATURE OF AGENCY REPRESENTATIVE  
MARY ANN WALLACE

TITLE  
DEPARTMENTAL RECORDS OFFICER

7. ITEM NO.  

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION  

9. GRS OR SUPERSEDED JOB CITATION  

10. ACTION TAKEN (NARA USE ONLY)

DOE-SRS/WESTINGHOUSE SAVANNAH RIVER CORP DISPOSABLE RECORDS

1. DANA PLANT SUPPORTING HISTORY RECORDS (WSRC GROUP #2)  
This series contains details of the construction history of the Savannah River Plant. Included are statistical abstracts of the construction of SRP, temperature monitoring manuals, electric power studies, monthly progress reports, gas plant operating manuals, foundation settlement readings, work requests, non-record drawings, purchase requisitions, construction correspondence, correspondence with vendors, design status reports, Dana Plant spare parts and extra machinery, pumps and oil seal data, miscellaneous vendor tech manuals and operating instructions, and similar records. 1952-57 12 cubic feet in boxes HX7, HX8, HX9, HX12, HX13, HX15, HX16, HX18, HX19, HX20, HX23, and HX26.

DISPOSITION: Destroy immediately.

2. SRS SITE STUDIES AND ASSOCIATED MAPS (WSRC GROUP #7)  
Records include Geologic survey maps showing proposed sites in several states, field sketches of elevations, work sheets, and concept drawings of roadways around proposed sites. 1950-57 1 cubic foot box H-6152-S050804 #700-6078-128.
3. CANYON PROCESS EQUIPMENT PROCESS GLASS NEGATIVES (WSRC GROUP #8)
   8x10 glass negatives from the SRS Canyon Facility. Photos appear to be of one piece of
   machinery and shows gauges and piping. Negatives are neither numbered nor captioned. Photos
   taken in 1955. 7 cubic feet.

   DISPOSITION: Destroy immediately.

4. DUPONT BETTER LIVING MAGAZINE (WSRC GROUP #11)
   Monthly corporate magazine of E.I. Dupont Co. for the period 1957 through 1968. A few issues
   make brief references to SRS and Dana operations. 4-cubic feet.

   DISPOSITION: NON RECORD MANTERIAL. Destroy or donate as desired.

5. DANA GENERAL ADMINISTRATIVE RECORDS (WSRC GROUP #12)
   General administrative records of the Dana Plant for the period 1950-1959. Records include
   position descriptions and job evaluation summaries for the construction trades, authorizations for
   base pay rates, training manuals for technical positions, descriptions of capital equipment and
   current value, Earnings and tax withholding records for Dana Plant employees, vacation request
   cards, FICA withholding and Indiana State Tax records for Dana Plant employees, and medical
   insurance payments. 1950-1959 13 cubic feet. Box #: M415-5262-17, M415-8093-56, M422-
   2680-10, D100-8905-376, D100-8905-367, D100-8905-365, D100-8905-371, D100-8905-369,
   D100-8905-366, D100-8905-375, D100-8905-370, D100-8905-368, and D100-8905-374.

   DISPOSITION: Destroy immediately.

6. DANA AERIAL PHOTOS (WSRC GROUP #14)
   Aerial photo prints (14in x 14 in.) taken in 1950 and 1951 of the approximate site of the Dana Plant
   near Wabash, Indiana. It is believed that these photos were used in preliminary site selection
   studies. Photos are in one wooden crate and loose photos (ca. 4 inches). Also included in this
   series is a 1961 aerial photo-map of the Savannah River Site, 4 sheets with negatives. Total
   volume ca. 3 cubic feet.

   DISPOSITION: Destroy immediately.

7. HAGLEY MUSEUM COLLECTION (WSRC GROUP #15)
   Approximately 100 reels of 35mm positive microfilm of miscellaneous documents from corporate
   Dupont, AEC, and SRS files. Documents that were filmed for Dupont (for further transfer to the
   Hagley Museum in Wilmington, DE) were later returned to their original file location. This copy
   that was retained at SRS is viewed as little more than the fulfillment of a reference request.

   DISPOSITION: NON RECORD MATERIAL. Destroy or donate as desired.

8. REACTORS ILLUSTRATION DRAWINGS (WSRC GROUP #16)
   Illustrations and Artwork mounted on ca. 48 inch x 36 inch poster boards. Illustrations and graphics
   depict: plant sites at Dana and SRS; Processes employed at the plants; manpower, cost, and
   production rates; and artist’s concepts of reactors and associated equipment. Illustrations were
done by Dupont and most likely were used as part of a briefing, circa 1953. Ca. 1 cubic foot total.

DISPOSITION: Destroy immediately.

9. RESIDENTIAL COMMUNITY LAYOUT DRAWINGS (WSRC GROUP # 17)
   Binder containing proposed layouts and plot plans for proposed sub-divisions in Aiken, SC, Allendale, SC, and Augusta, GA. These communities were proposed and would be sponsored by Dupont primarily as a place for their employees to live. No government sponsorship was involved in this venture. Ca. 2 inches, 1950.

DISPOSITION: Destroy immediately.

10. STANDARD CAR RECORD BOOKS (WSRC GROUP # 18)

DISPOSITION: Destroy immediately.

11. CONTRACTS REFERENCE FILES (DOE-SR CONTRACTS FILES GROUP)
    Copy of the litigation case file Lyles and Lang vs. E.I. Dupont involving a contract dispute in 1950. Series also includes copies of subcontracts 1950-55, and copies of the prime contract with Dupont and notes re negotiations of the 1954 contract. 3 cubic feet in boxes DOE-1582-95-006, DOE-1582-95-12, and DOE-1582-95-012.

DISPOSITION: Destroy immediately.

12. SRS MONTHLY SALARY RECORDS (DOE-SR PLANT HISTORY FILES GROUP)
    Six binders containing notices of pay levels and raises for Dupont Savannah River monthly and salaried employees 1952 through 1957. 1 cubic foot box # DOE-1582-95-016.

DISPOSITION: Destroy immediately.

13. TOURS AND VISITS (DOE-SR OFFICE OF EXTERNAL AFFAIRS GROUP)
    Correspondence setting up tours of the Savannah River Site for various groups and agenda for tours for the period 1978-81. 1 cubic foot, box # DOE-1582-95-038.

DISPOSITION: Destroy immediately.