**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

| TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NARA)  
WASHINGTON, DC 20408 |
|----------------------|
| 1. FROM (Agency or establishment):  
Department of Energy |
| 2. MAJOR SUBDIVISION:  
Pittsburgh Naval Reactors Office |
| 3. MINOR SUBDIVISION |
| 4. NAME OF PERSON WITH WHOM TO CONFER:  
P. L. Mannion |
| 5. TELEPHONE:  
412-476-7266 |
| 6. AGENCY CERTIFICATION:  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, |
| 7. ITEM NO. |
| 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION:  
Audit Records |
| 9. GRS OR SUPERSEDED JOB CITATION |
| 10. ACTION TAKEN (NARA USE ONLY) |

**LEAVE BLANK (NARA) USE ONLY**

| JOB NUMBER:  
N1-434-97-5 |
| DATE RECEIVED:  
5-1-97 |
| NOTIFICATION TO AGENCY |

In accordance with the previous provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

**DATE**  
8-22-97  
**SIGNATURE OF AGENCY REPRESENTATIVE**  
Martha A. Wallace  
**TITLE**  
Leader, Records Management Team

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1. Audit Records  
See attached description
(1) **Unit** - PNR Finance Division, Financial Review Branch

(2) **Description** - Audits of incurred cost or the appraisal of the contractor's operations and procedures which either contribute to, or have an impact on, costs charged to or expected to be charged to PNR contracts. Records relating to the evaluation of individual forward pricing proposals and all other related papers required for the review and appraisal of prospective costs. The majority of the files are classified.

(3) **Retention Period** - Destroy six years and three months after final price agreement is reached.

(3) **Disposition** - Cut off files at contract close-out. Retire to FRC. Destroy 6 years and 3 months after contract close-out.