REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS
(See Instructions on Reverse)

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

1. FROM (AGENCY OR ESTABLISHMENT)
   Federal Energy Administration

2. MAJOR SUBDIVISION
   Region II, New York

3. MINOR SUBDIVISION
   Operations Division

4. NAME OF PERSON WITH WHOM TO CONFER
   Eugene W. Hennessy
   TEL EXT 264-8051

5. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request or page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

5/27/76
(DATE)
(Signature of Agency Representative)

Director, Office of Dir. & Publs.
Acting Director, Operations

<table>
<thead>
<tr>
<th>ITEM NO</th>
<th>DESCRIPTION OF ITEM (With Inclusive Date of Retention Periods)</th>
<th>SAMPLE OR JOB NO</th>
<th>ACTION TAKEN</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Fuel Allocation Case Files, containing FEO-17 applications, correspondence, work sheets and allocation orders.</td>
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<tr>
<td>Quantity</td>
<td>17,000 files processed from 12/1/73 through this date. Additional files being formed at rate of 100 per month.</td>
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<tr>
<td>File Disposal Schedule</td>
<td>This is the initial accumulation of allocation records to be retired by FEA - Region II. The files are arranged numerically, cut off at time of resolution of case. Transfer to FRC one (1) year thereafter. FRC will retain for 10 years and then destroy. DESTROY when 10 years old.</td>
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STANDARD FORM 113
Revised November 1970
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4 A-15