

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

*209 NPA*

LEAVE BLANK	
JOB NO	NCI-88-82-3
DATE RECEIVED	April 20, 1982
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date	<i>8-27-82</i> <i>[Signature]</i> Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
Dept. of Health & Human Services, Public Health Service

2. MAJOR SUBDIVISION  
Food and Drug Administration

3. MINOR SUBDIVISION  
Executive Director of Regional Operations

4. NAME OF PERSON WITH WHOM TO CONFER  
Joseph Reiff

5. TEL EXT  
(301) 443-4055

**6. CERTIFICATE OF AGENCY REPRESENTATIVE**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A** Request for immediate disposal.
- B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE <i>4/6/82</i>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Joseph S. Reiff</i>	E. TITLE <i>PHS Records Officer</i> Chief, Records Management Section
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
R-40	<p>This request is for an addition to the Food and Drug Administration Records Control Schedule approved Feb. 23, 1978, NARS job no. 1-88-78-1. The records described below pertain to a joint project with the Environmental Protection Agency to eliminate the misuse of pesticides as prescribed in 40 CFR 25078. This is a new program and related records have not been previously scheduled. About a dozen items will be files each year. Historical files will be arranged alphabetically by firm name.</p> <p><u>Pesticide Referrals</u> Documents concerning misuse of pesticides including summary results of laboratory analysis and investigation findings of food product samples containing pesticide residues, Interagency Referral Tracking forms, results of follow up and regulatory actions, reports, and related documentation.</p> <p>a. <u>Original referral</u> Place in appropriate Establishment File (see item R-7) jacket 30 days after action is completed. Dispose of as specified in item R-7. <i>(Destroy 10 years after occurrence, creation, a receipt.)</i></p> <p>b. <u>Referral Historical file copy</u> (Tracking form only) Place in Referral Historical file 30 days after action completed. Destroy 10 years after <del>placement in file</del> <i>action completed.</i></p>		<i>2 items</i>

*MASS DATA CHANGE SHEET NOT REQUIRED*  
*Closed out; 9-2-82 cm*  
*Copies to NNF, Agency & FRS*