

20907P/107

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NC1-88-82-4
DATE RECEIVED	April 20, 1982
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
9-13-82 Date	<i>[Signature]</i> Archivist of the United States

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Department of Health and Human Services

2. MAJOR SUBDIVISION
Food and Drug Administration, Public Health Service

3. MINOR SUBDIVISION
Bureau of Foods

4. NAME OF PERSON WITH WHOM TO CONFER
Joseph Reiff

5. TEL EXT
301-443-4055

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of one page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <u>4/8/82</u>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	E. TITLE <u>AMS Records Officer</u>
F. NAME OF AGENCY REPRESENTATIVE <u>Joseph Reiff</u>		G. TITLE OF AGENCY <u>Chief, Management Methods Branch, DMS, OMO</u>

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
F-71	<p>This request is for an addition to the Food and Drug Administration Records Control Schedule approved on February 23, 1978, NARS job no. NC 1-88-78-1. This change incorporates a new file series relating to the Food Labeling and Packaging Survey (FLAPS) into the Schedule.</p> <p><u>Food Labeling and Product Surveillance (FLAPS)</u></p> <p>Documents relating to market survey samples for compliance with FDA regulations. Includes raw data forms for an analysis of a random market sample of 1600 - 2000 food products, food labels, nutrition labels, and nutrient content of food consumed by the public, i.e. sodium, fat, etc. Raw data elements and extracts are entered into computer media.</p> <p>a. <u>Raw data forms</u></p> <p>Destroy 5 years after completion of analyses or when no longer needed for reference, whichever is less.</p> <p>b. <u>Computerized material</u></p> <p>Destroy 15 years after completion of analyses and publication of results or when no longer needed for reference, whichever is less.</p>		<u>2 items</u>

115-107

MASS DATA CHANGE SHEET NOT NEEDED

Closed out: 9-17-82 CM

Copies to NCW, NNF & Agency