

Request for Records Disposition Authority

Records Schedule Number DAA-0090-2017-0001
Schedule Status Approved

Agency or Establishment Department of Health and Human Services
Record Group / Scheduling Group Records of the Public Health Service, 1912-1968
Records Schedule applies to Major Subdivision
Major Subdivision Public Health, Region IV
Schedule Subject Sanitary Engineering
Internal agency concurrences will be provided No

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	1	0	0

GAO Approval

Outline of Records Schedule Items for DAA-0090-2017-0001

Sequence Number

1	WWII Sanitary Reconnaissance Surveys, 1942-1950, A090-57A0218-HGB, Box 2 and A090-00-0005-499, Box 1. Disposition Authority Number: DAA-0090-2017-0001-0001
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Records Schedule Items

Sequence Number

1 WWII Sanitary Reconnaissance Surveys, 1942-1950, A090-57A0218-HGB, Box 2 and A090-00-0005-499, Box 1.

Disposition Authority Number DAA-0090-2017-0001-0001

Arranged alphabetically by state and thereunder by name of military facility. These surveys were conducted by the Sanitary Engineering Section to insure that proper sanitation methods and procedures were being followed on military bases and the communities adjacent to them. A typical file will include work sheets, correspondence, and a final report. A typical final report will include a description of the geographic area under review, a description of the military post, industrial facilities, community health organizations, public service organizations, and sanitation practices in the area.

Final Disposition Permanent

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Disposition Instruction

Transfer to the National Archives for Accessioning Transfer to the National Archives immediately after approval of this schedule.

Additional Information

What will be the date span of the initial transfer of records to the National Archives? From 1942 To 1950

How frequently will your agency transfer these records to the National Archives? Unknown
One time offer unless similar records as described here of the same time frame are located.

	Estimated Current Volume	Annual Accumulation
Electronic/Digital		
Paper	2 Cubic feet	

Microform		
Hardcopy or Analog Special Media		

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
02/07/2018	Certify	Terry Clark	Management Analyst	OCIO - Privacy/ Information Management
03/22/2018	Submit for Concurrence	Janet Kennelly	Archives Specialist	National Archives and Records Administration - Records Management Services
03/23/2018	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
03/23/2018	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
03/28/2018	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist