

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

NI-90-89-6

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

DATE RECEIVED

1/12/90

1. FROM (Agency or establishment)

NOTIFICATION TO AGENCY

Department of Health and Human Services

2. MAJOR SUBDIVISION

Public Health Service

3. MINOR SUBDIVISION

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

4. NAME OF PERSON WITH WHOM TO CONFER

5. TELEPHONE EXT.

DATE

ARCHIVIST OF THE UNITED STATES

Linda Querec

Linda Querec

443-2055

1/29/90

[Signature]

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE

10/26/89

C. SIGNATURE OF AGENCY REPRESENTATIVE

Dr. George Deal
Dr. George Deal

D. TITLE

Department Records Management Officer

7. ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARS USE ONLY)

Unscheduled Audiovisual and Textual Records of the Public Health Service, Records of the Division of Dentistry, Bureau of Health Manpower, Health Resources Administration, (WNRC accession 090-76-0136, boxes 1- 8)

1.

Photographic Subject Index Files ("Picture Files") of the Division of Dentistry, ca. 1935-1955. Accession 090-76-0136, Box 1.

Consists of small black and white and color photographs, (various sizes), which are glued to 5" X 6" index cards. Each photograph is classified according to its subject. The title of the subject is placed on the cards which are arranged alphabetically (some of the cards are out of order). Each photograph is also cross referenced to negatives which are described under item 2, below. The photographs are arranged alphabetically by subject, however, many are out of order. The records contain photographs of

4 items

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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	PAGE OF 10. ACTION TAKEN <i>(NARS USE ONLY)</i>
2.	<p>dental disease and results of treatment of these disease, early and modern fluoridation devices, fluoridation techniques, medical charts on fluoridation, equipment used in water purification, toothbrushes, and other photographs relating to the prevention of dental disease. The series is incomplete.</p> <p>Volume of Records--1 cubic foot. Closed Series</p> <p>Disposition: PERMANENT. Transfer immediately to the National Archives.</p> <p><u>Negative Files--Photographic Files of the Division of Dentistry</u>, ca. 1935-55. Accession 090-76-00136, boxes 2-3.</p> <p>Negatives of the Photographs described in item 1 above. Some of the negative jackets contain slides and prints of the negatives. The negatives are arranged numerically by negative number, however many are out of order. The series is incomplete. Every negative does not seem to have a corresponding subject card.</p> <p>Volume of Records, 2 cubic feet. Closed Series</p> <p>Disposition: PERMANENT: Transfer Immediately to the National Archives.</p>		
3.	<p><u>Subject Files relating to the 1966 National Dental Health Assembly Program entitled "Emphasis on Fluoridation,"</u> ca. 1966. Accession 090-76-0136, boxers 4-5.</p> <p>Consists of records relating to the planning, promotion, content, and results of the meeting. Included are copies of speeches and programs, final recommendations, a copy of a script from a play developed to promote fluoridation and memoranda and correspondence relating to program development, logistical arrangements, public relations and followup. The records are arranged by subject.</p> <p>Closed Series Volume: 2 cubic feet</p>		

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7.
ITEM
NO.

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(With Inclusive Dates or Retention Periods)

9. GRS OR
SUPERSEDED
JOB
CITATION

OF
10. ACTION
TAKEN
*(NARS USE
ONLY)*

4.

Disposition: PERMANENT: Transfer Immediately to the National Archives.

Historical State Files, ca. 1955-1972. Accession 090-76-0136, boxes 6-8.

Consists of the Division of Dentistry's correspondence with state and local public officials, health professionals, and other individuals regarding efforts to fluoridate water supplies. The files contain memoranda, correspondence, miscellaneous publications, copies of research reports on fluoridation, text of speeches and expert testimony before local and state commissions on fluoridation and miscellaneous material on publicity campaigns. The records are arranged Alphabetically by name of state thereunder chronologically.

Closed Series
Volume: 3 Cubic feet

PERMANENT: Transfer immediately to the National Archives

12-11-89
Date

James E. Jenkins
James E. Jenkins
HRSA Records Officer

12-6-89
Date

Richard G. Weaver
Staff Officer