

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-090-90-001

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Superseded by N1-514-92-001 #6

Date Reported: 7/27/2023

N1-090-90-001

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

NI-90-90-1

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED

10/24/89

1. FROM (Agency or establishment)

NOTIFICATION TO AGENCY

2. MAJOR SUBDIVISION
Department of Health and Human Services
Public Health Service

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

3. MINOR SUBDIVISION
OASH/ Office of Refugee Health

4. NAME OF PERSON WITH WHOM TO CONFER
Linda Querec, PHS Records Officer

5. TELEPHONE EXT.
443-2055

DATE
8/27/90

ARCHIVIST OF THE UNITED STATES
[Signature]

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE
10/20/89

C. SIGNATURE OF AGENCY REPRESENTATIVE
George Deal
George Deal

D. TITLE
DHHS Records Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
	<p><u>Clinical Records of the U.S. Public Health Service Clinics Administered for the Immigration and Naturalization Service</u></p> <p>These consist of all medical records of detainees examined or treated at INS Service Processing Centers or Staging Facilities.</p>		

Copies sent to agency NCA 8/30/90

1. Medical Records Folder: Files consist of, but are not limited to reports of physicians, nurses and allied health professionals; graphs and charts; results of laboratory and special diagnostic procedures; interpretation of x-rays and other radiological procedures; and all other reports related to the treatment or care of any detainee.

Disposition: Temporary. Close file 1 year after episode of last examination and/or treatment. Upon close of file transfer the complete medical records folder to the Krome North Service Processing Center, Miami, Florida. Transfer to the FRC 1 year after receipt at Krome North. Destroy 10 years after transfer to FRC.

2. X-Ray Films: Exposed x-ray films.

A. X-ray films showing no active disease.

Disposition: Temporary. Destroy 2 years after exposure.

B. X-ray films of patients showing active disease.

Disposition: Temporary. Destroy 5 years after exposure.

Note: Exposed x-ray films which are unserviceable for the following reasons may be disposed of immediately:

1. Faulty exposure or processing.
2. Cannot be clearly read from diagnostic standpoint due to cloudiness, discoloration, breaking, or general deterioration.
3. Cannot be clearly identified as to A# of the detainee x-rayed.

Oct. 12, 1989

Date

Gloria N. Ames, RRA

Medical Records Consultant, INS
Health Care Program, ORH

Oct. 12, 1989

Date

Barbara M. Horn

Records Liaison, Office of Refugee
Health