INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-090-90-008

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

All temporary items on this schedule are presumed destroyed, and all permanent items have been accessioned. The schedule is therefore obsolete.

Date Reported: 8/10/2022
REQUEST FOR RECORDS DISPOSITION AUTHORITY

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (Agency or establishment)
   Department of Health and Human Services

2. MAJOR SUBDIVISION
   Public Health Service

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
   Linda Querec

5. TELEPHONE EXT. DATE
   443-2055 8-27-90

6. CERTIFICATE OF AGENCY REPRESENTATIVE
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: ☐ is attached; or ☐ is unnecessary.

8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION OF ITEM</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Division of Air Pollution Subject File, ca. 1965-66, Boxes 1-22</td>
</tr>
</tbody>
</table>

Consists of records relating to Division of Air Pollution (DAP) policy, reports generated by DAP and by private organizations, correspondence with state and local communities concerning air pollution standards, literature gathered from professional conferences, and files on the development of the Clean Air Act. The records are arranged alphabetically by abbreviated subject heading, thereunder alphabetically by type of document or by subject matter.

Closed Series
Volume: 22 cubic feet

Disposition: PERMANENT. Transfer immediately to the National Archives.
2. **Division of Air Pollution Personnel Travel Documents, ca. 1961-66, Boxes 22-24**

Consist of files containing Travel Vouchers, Travel Expense Data Sheets, Requests for Travel Orders, Travel Orders, and receipts for each trip made by DAP employees on official business. The records are arranged alphabetically by surname of employee.

Closed Series  
Volume: 3 cubic feet  
Disposition: DESTROY IMMEDIATELY

3. **National Conference on Air Pollution Subject File, ca. 1965-66, Boxes 25-28**

Consists of records relating to the planning and execution of the conference. Records include correspondence, minutes of organizational meetings, promotional literature, conference agenda and packet, copies of papers given at the conference, and a stenographic report of the first planning meeting held by conference officials. The records are arranged by a numerical subject classification filing scheme.

Closed Series  
Volume: 4 cubic feet  
Disposition: DESTROY IMMEDIATELY