

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB NO.

N1-90-90-10

DATE RECEIVED

3/30/90

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

NOTIFICATION TO AGENCY

1. FROM (Agency or establishment)

DHHS, PHS Department of health & Human Services

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

2. MAJOR SUBDIVISION Public Health Service

HRSA/Health Resources and Services Administration

3. MINOR SUBDIVISION HRSA/BMCHRD, Bureau of Maternal and Child Health, and Resources Development

4. NAME OF PERSON WITH WHOM TO CONFER

Linda Querec, PHS Records Officer

5. TELEPHONE EXT.

(301)443-2055

DATE

4/17/91

ARCHIVIST OF THE UNITED STATES

Claudia J. ...

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE	D. TITLE
<i>3/29/90</i>	<i>Albert Marra, Sr</i>	DHHS Records Management Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
	<p>MATERNAL AND CHILD HEALTH GRANTS TO STATES (BLOCK) All records pertaining to these grants to enable States to provide maternal and child health services to needy populations within their jurisdiction. Services are provided to women, infants, children and children with special health care needs.</p> <p>Records involved are annual Report of intended Expenditures (RIE) and the Annual Report (AR) on services provided. Letters and other materials pertinent to specific State Block Grant issues (eg. Formal Complaints, audits, legislative interpretations etc.).</p> <p>DISPOSITION: Transfer to FRC 2 years after final closeout or upon resolution of any adverse audit findings. Destroy 4 years thereafter. Records are to be Destroyed 6 years after final closeout or upon resolution of any adverse audit findings.</p> <p><i>3/17/90</i> Date <i>Albert Marra</i> Special Assistant Albert Marra (OMCH)</p> <p><i>3/8/90</i> Date <i>Jack Arner for</i> Barbara C. Miller BMCHRD Records Officer</p> <p><i>3/8/90</i> Date <i>for Robert J. Handy</i> James E. Jenkins HRSA Records Officer</p>		<p><i>agreed 3/20/91 Marc Wolf</i> <i>Paul B. Lytle</i></p> <p><i>LAST SENTENCE RE-INSTATED PER TELEPHONE CONVERSATION WITH LINDA QUEREC 7/30/90 Marc Wolf</i></p>