

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**

(See Instructions on reverse)

LEAVE BLANK

JOB NO.

NI-90-90-11

TO: GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED

8-3-90

1. FROM (Agency or establishment)  
Department of Health & Human Services (DHHS)

2. MAJOR SUBDIVISION Public Health Service (PHS)  
Health Resources and Services Administration (HRSA)

3. MINOR SUBDIVISION  
Bureau of Health Resources Development (BHRD)

4. NAME OF PERSON WITH WHOM TO CONFER  
Johanna Bonnelycke, PHS Records Officer

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

5. TELEPHONE EXT.

(301)443-2055

DATE

for  
1/31/92

ARCHIVIST OF THE UNITED STATES

James W. Moore

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

B. DATE 10/31/91	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>A Prentice Barnes, Sr.</i> A Prentice Barnes, Sr.	D. TITLE DHHS Records Management Officer
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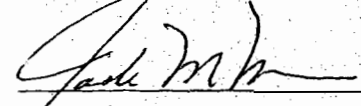
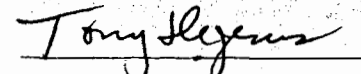
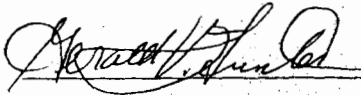
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
Replaces HRA APPENDIX B-341 ITEMS <del>40</del> 40f44	<p><u>Construction Grant Files - Title VI - Hill Burton</u> Records relate to administration of construction grant support for health care facilities. Grant files consist of applications, award documents, justification, financial data, progress reports, summary statements, reports of expenditures, evaluation, and related correspondence.</p> <p>Closeout date is defined as opening date or completion of construction. Non-Permanent Disposition: /Transfer to the Federal Records Center five years after closeout. Destroy 25 years after closeout date.</p>	NCI-90-89-1	
Replaces HRA APPENDIX B-341 ITEMS <del>40</del> 40f44	<p><u>Construction Grant Files Title XVI - Hill-Burton</u> Records relate to administration of grant support for health care facilities. Grant files consist of applications, award documents, justification, financial data, progress reports, summary statements, reports of expenditures, evaluations, and related correspondence.</p> <p>Closeout date is defined as opening date or completion of construction. Non-Permanent Disposition: /Transfer to the Federal Records Center five years after closeout. Destroy 25 years after closeout date.</p>		

copy sent to Agency NCF 2/6/92 mw

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NO. N190-90-11

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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
Replace HRA APPENDIX B-341 ITEM 42	<p>Grant Recovery/Waiver/Change of Status Files-Title VI and XVI</p> <p>Records relate to administration of the Federal right of recovery on construction grants for health care facilities. Case files document change of status. Changes of status includes sales, leases, reorganizations, mergers, changes of management companies, closures, changes to new or different services, etc.</p> <p>Closeout date is defined as the date of final central office action on the change of status.</p> <p>Non-Permanent. Disposition: /Transfer to the Federal Records Center after closeout. Destroy 5 years after closeout date.</p>		
Replace HRA APPENDIX B-341 ITEM 40	<p>CONSTRUCTION GRANT FILES AND WAIVER/RECOVERY FILES-TITLES III, VII, VIII, AND MENTAL RETARDATION</p> <p>Records relate to administration of construction grants for health professions education, nurse training, and health care facilities. Files consist of grant applications, award documents, justification, financial data, progress reports, reports of expenditures, summary statements, evaluations, correspondence, site visit reports, annual space utilization reports, change of status actions including waiver/recovery.</p> <p>Closeout date is defined as date of final central office action.</p> <p>Non-Permanent Disposition: /Transfer to Federal Records Center after closeout. Destroy 5 years after closeout date.</p>		
Date	10/15/91		Director, Division of Facilities Assistance and Recovery
Date	10/16/91		Tony DeJesus BHRD, Records Officer
Date	10/21/91		Gerald V. Hunter HRSA Records Officer