REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS

(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
   Department of Health, Education, and Welfare
   Public Health Service
   Health Services Administration

2. MAJOR SUBDIVISION
   (Public Health Service)

3. MINOR SUBDIVISION
   (Health Services Administration)

4. NAME OF PERSON WITH WHOM TO CONFER
   Eugene W. Walterick

5. TEL. EXT. 443-2055

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of __ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

   4/23/75
   Date
   Eugene J. Reed
   (Signature of Agency Representative)

HEW Records Management Officer

7. ITEM NO. 8. DESCRIPTION OF ITEM

   1. Records of Indian Health Service
      a. Hospital Discharge tabulation files, Ambulatory Patient Care
         tabulation files, and Vital Statistics tabulation files.

      b. End product records such as machine tabulations, sheets,
         or equivalent media, and consolidation tables continuing to
         be published and unpublished hospital discharge data,
         ambulatory patient data, and vital statistics data.

         1) Original paper records.
            Destroy after ascertaining that microphotographic
            copies have been made in accordance with GSA
            standards and are adequate substitutes for the
            paper records.

         2) Negative or master reproducing copy of microfilm.
            Retain. Transfer to Federal Records Center after
            ascertaining that it is an adequate substitute
            for paper records.


   This certifies that the records described on this form shall be microfilmed in accordance with the standards set forth in 41 CFR 101-11.504 and that the silver original microfilm plus one positive copy of each microfilm shall be offered to the Office of the National Archives (NN), National Archives and Records Service, General Services Administration, Washington, D.C. 20408.

   6-18-75
   Archivist of the United States

   Approved for IHS by: Mozir J. Opper
   For HHS - Eugene Whelchuck

   Copy to Agency 6/23/75(0)

STANDARD FORM 115
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