

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NC1 90 78 2
DATE RECEIVED	6 DEC 1977
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>12-14-77</i> Date	<i>James B. Rhoads</i> Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
DHEW/Public Health Service

2 MAJOR SUBDIVISION
Alcohol, Drug Abuse, & Mental Health Administration

3 MINOR SUBDIVISION
National Institute of Mental Health

4 NAME OF PERSON WITH WHOM TO CONFER
Richard Sackett

5. TEL EXT
443-6500

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE <i>12-1-77</i>	D SIGNATURE OF AGENCY REPRESENTATIVE <i>Eugene W. Walterick</i> Eugene W. Walterick	E TITLE Public Health Service, Records Officer
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10 ACTION TAKEN
1	Approximately 14 cubic feet of 16mm, color, original, master and workprint safety base motion picture film and three (3) cubic feet of 16mm and 1/4" magnetic tapes (sound tracks) relating to drugs, drug abuse and the drug culture shot for stock film purposes for NIMH between 1967 and 1971. The materials are recommended for disposal because of poor photographic quality, or they duplicate NIMH footage already held.		
2	Approximately two (2) cubic feet of 16mm and 35mm color master and workprint safety base motion picture and magnetic trims and outtakes from "THE DISTANT DRUMMER," a series of three films produced or acquired by NIMH between 1967 and 1971. The materials are recommended for disposal because they were produced from the NIMH stock footage already being held and are therefore duplicates of existing holdings.		
3	Approximately eight (8) cubic feet of 16mm color original and workprint safety base motion picture film and ten (10) cubic feet of 16mm and 1/4" magnetic tape (sound tracks) of trims and outtakes for six (6) films comprising the series, "ONE TO GROW ON," produced for NIMH by the UCLA Media Center under contract HSM 42-72-114 in 1972/73. The materials		

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7 ITEM NO	8 DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10 ACTION TAKEN
	<p>are recommended for disposal because they concentrate on individuals or small groups involved in one-to-one relationships and are too specific for use as stock footage as well as the poor physical condition of the films which prevents its being reproduced.</p> <p>DISPOSITION (items 1, 2, and 3): Destroy immediately.</p>		