

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

*(See Instructions on Reverse)*

**TO GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

**1. FROM (AGENCY OR ESTABLISHMENT)**

Department of Health, Education, & Welfare

**2 MAJOR SUBDIVISION**

Public Health Service

**3. MINOR SUBDIVISION**

Center for Disease Control

**4. NAME OF PERSON WITH WHOM TO CONFER**

Sara S. Owens

**5. TEL EXT**

**6. CERTIFICATE OF AGENCY REPRESENTATIVE**

LEAVE BLANK	
DATE RECEIVED <b>19 MAY 1978</b>	JOB NO <b>NC 1 90 78 3(B)</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10	
<b>5-24-78</b> (Date)	<i>James B. Rhoads</i> Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

4/25/78 *Eugene W. Walterick*  
Eugene W. Walterick  
(Signature of Agency Representative)

PHS Records Officer  
(Title)

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p>This Request for Authority to Dispose of Records should be attached as a cover to page 36 (70b and 70c) of CDC's Records Schedule #B-321 which was forwarded to NARS for review and approval on April 10, 1978.</p> <p>Attached for convenience is another copy of page 36.</p>	<i>NC 1 - 90 - 78 - 1</i>	

*115-106*  
*Sent to agency, 4 NC - 5/24/78*  
*to NCW 6/20/78 pla*  
*2 items*

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7 ITEM NO	8 DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9 SAMPLE OR JOB NO	10 IR ACTION I
<del>69.</del>	<del><u>Nutrition Tabulations and Reports</u>  Interim reports and correspondence (including graphs and worksheets) on nutrition surveillance and smallpox eradication.  <u>Authorized Disposition:</u>  Transfer to the FRC when 3 years old and destroy when 6 years old.</del>		
70.	<u>Occupational Hazards Studies:</u>  Research and action files, laboratory reports, patient files, and X-rays on occupationally hazardous materials (and carcinogens) such as asbestos, arsenic, kepone, chloroform, vinyl chloride, and other substances, including all mined, manufactured, processed, synthesized, and naturally occurring inorganic and organic compounds which may affect man in his working environment.  <u>Authorized Disposition:</u>  a. <u>Research Records.</u> Transfer to the FRC when 3 years old and destroy when 20 years old.  b. <u>X-Rays of Individuals in Completed Studies.</u> Transfer to the FRC when 3 years old and destroy when 20 years old.  c. <u>X-Rays of Individuals who have Withdrawn from Participation in Research Projects.</u> Transfer to the FRC 3 years after last contact with subject and destroy 10 years after last contact with subject.		