

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

3 Feb 82

**TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Department of Health and Human Services

2. MAJOR SUBDIVISION

Public Health Service

3. MINOR SUBDIVISION

Health Services Administration Appendix B-351

4. NAME OF PERSON WITH WHOM TO CONFER

5. TEL EXT

Gerald Hunter

443-3078

LEAVE BLANK

JOB NO

NC1-90-82-7

DATE RECEIVED

February 4, 1982

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

7-29-82
Date

[Signature]
Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <u>1/25/82</u>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Jacquelyn L. Tolson</i>	E. TITLE PHS Records Officer
---------------------------	---	---------------------------------

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>HEALTH SERVICES ADMINISTRATION (Bureau of Medical Services)</p> <p>This item is to incorporated into HSA Records Control Schedule, Appendix B-351, Job Number NC1-90-77-3, approved February 2, 1978.</p> <p><u>Hospital and Medical Facilities Plan Files</u></p> <p>Files consisting of blueprints (drawings) and specifications of hospitals and medical facilities construction used in connection with project files.</p> <p><u>Authorized Disposition:</u> Dispose of 20 years after completion of final audit. Transfer to FRC one year after final audit is completed.</p>		<p><i>Item</i></p>

NO MASS DATA SHEET REQUIRED

Closed out: 8-4-82: cm