

**REQUEST FOR AUTHORITY
 TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

RG 90

LEAVE BLANK	
DATE RECEIVED JUN 1973	JOB NO.
DATE APPROVED	6/18/73 337

TO: **GENERAL SERVICES ADMINISTRATION,**
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

1. FROM (AGENCY OR ESTABLISHMENT)
 Department of Health, Education, and Welfare
2. MAJOR SUBDIVISION
 Health Services & Mental Health Administration
3. MINOR SUBDIVISION
 Center for Disease Control, Atlanta, Ga.
4. NAME OF PERSON WITH WHOM TO CONFER
 Mrs. Sara Owens
5. TEL. EXT. 404
 633 7771

NOTIFICATION TO AGENCY

IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC
 LAW 91-287 DISPOSAL OF ITEMS MARKED "DISPOSAL
 APPROVED" IS AUTHORIZED.

7-18-73 *James B. Rhoads*
 DATE ARCHIVIST OF THE UNITED STATES

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of 1 pages are proposed for disposal for the reason indicated: ("X" only one)

- A The records have ceased to have sufficient value to warrant further retention.
- B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

6/18/73 *Eugene W. Malinich*
 (Date) (Signature of Agency Representative)

HSMHA Records Mgt. Officer
 (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	Records of Quarantine Branch Epidemiology Program Medical Examination of Visa Applicants (Form FS 398, or equivalent), Medical Certificates, and <u>Positive</u> X-ray Film. Dispose after 5 years.	<i>Willard C.E.D. 6/29/73</i>	DISPOSAL APPROVE
2.	Medical Examination of Visa Applicants (Form FS 398, or equivalent), Medical Certificates, and <u>Negative</u> X-ray Film. Dispose after 2 years.		DISPOSAL APPROVED

Note: Mrs. Owens (see above) today indicated that records covered by this job originate in foreign stations from which they are forwarded, for custody & ultimate disposition. "Positive" & "Negative" refer to subject matter (positive or negative TB cases, e.g.), not to film format. C.E.D. 6/29/73