

| | | | |
|---|--|---|--|
| REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i> | | LEAVE BLANK (NARA use only) | |
| TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408 | | JOB NUMBER <i>NI-235-93-2</i> | DATE RECEIVED <i>5-6-93</i> |
| 1. FROM (Agency or establishment) Department of Health and Human Services | | NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. | |
| 2. MAJOR SUBDIVISION Office of the Secretary | | | |
| 3. MINOR SUBDIVISION | | | |
| 4. NAME OF PERSON WITH WHOM TO CONFER <i>Alvetta Jones for Thomas Jueden</i> Alvetta Jones | 5. TELEPHONE <i>5-5-94</i> 202 205-9469 | DATE <i>2-28-95</i> | ARCHIVIST OF THE UNITED STATES <i>Arudy, Hurdamp Petersen</i> |
| 6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>4</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested. | | | |
| DATE <i>9/8/94</i> | SIGNATURE OF AGENCY REPRESENTATIVE <i>A. Prentice Barnes</i> A Prentice Barnes | TITLE DHHS Records Management Officer | |
| 7. ITEM NO. | 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION | 9. GRS OR SUPERSEDED JOB CITATION | 10. ACTION TAKEN (NARA USE ONLY) |
| | Record descriptions and requested disposition instructions are contained in the attached list. | | |
| <i>Copies sent to agency NSR NNT NCF 3/3/94</i> | | | |

Federal Security Agency Records
Attachment to SF 115-109

Records covered under all items of this job found to be duplicative, fragmentary, non-record, or disposable under the GRS or an approved NARA job may be destroyed during archival processing without further notification to the agency.

1. LANHAM ACT PROJECT CASE FILES

Description: Grant applications, community surveys, progress reports, correspondence, and other related documentation. 1941-1946. Arranged alphabetically by state and thereunder numerically by project number. Closed series. Volume: 5.5 cubic feet. (WNRC Accession 235-51J0097, boxes 145-149, 150 (part).)

Disposition: PERMANENT. Transfer to the National Archives in 1996.

2. STATE PROGRAM RECORDS OF FEDERAL SECURITY AGENCY REGIONAL OFFICES

Description: Correspondence, reports, surveys, minutes, and other documents relating to Federal-State relations and the operation and organization of the Office of Community War Services. 1941-1948. Arranged by region, thereunder alphabetically by state, and thereunder numerically by a decimal classification scheme. Closed series. Volume: 25 cubic feet. (WNRC Accession 235-51J0097, boxes 150 (part), 151-158, 159 (part), 161; WNRC Accession 235-51K0097, boxes 179-182 (part), 187 (part), 197-204, 207-209 (part), 224-228 (part), 231-232 (part).)

Disposition: PERMANENT. Transfer to the National Archives in 1996.

3. GENERAL ADMINISTRATIVE RECORDS OF FEDERAL SECURITY AGENCY REGIONAL OFFICES

Description: Correspondence, memorandums, vouchers, expense reports, and other records relating to the daily administration of FSA regional offices. 1941-1948. Arranged by region and thereunder numerically by a decimal classification scheme or alphabetically by subject. Closed series. Volume: 31.5 cubic feet. (WNRC Accession 235-51J0097, boxes 159 (part), 160, 162-165; WNRC Accession 235-51K0097, boxes 179-182 (part), 187, 189-190, 205-206, 207-209 (part), 210-223, 224-228 (part), 231-232 (part).)

Disposition: TEMPORARY. Destroy immediately.

4. ADMINISTRATIVE RECORDS RELATING TO LANHAM ACT PROJECTS

Description: Inventories, purchase orders, correspondence, and other records relating to furnishings, interior decorating, and supplies. 1941-1946. Arranged by region, thereunder by state, and thereunder by subject. Closed series. Volume: 6.5 cubic feet. (WNRC Accession 235-51K0097, boxes 183, 184 (part), 185-186, 191, 195-196.)

Disposition: TEMPORARY. Destroy immediately.

5. RECORDS RELATING TO PUBLIC ASSISTANCE FOR CIVILIAN EVACUEES AND ENEMY ALIENS

Description: General correspondence, patient rosters, accounts payable files, and individual case files relating to civilian medical care. 1942-1946. Arranged by region and thereunder by subject or individual. Closed series. Volume: 16 cubic feet. (WNRC Accession 235-51J0097, boxes 166-173, 174 (part); WNRC Accession 235-51K0097, boxes 178, 184 (part), 188, 192-194, 229-230.)

Disposition: TEMPORARY. Destroy immediately.

6. RECORDS RELATING TO THE PROVISION OF HEALTH CARE AT EVACUATION ASSEMBLY CENTERS

Description: Correspondence and reports relating to the administration of medical programs. 1942-1943. Arranged alphabetically by state and thereunder by subject or assembly center. Closed series. Volume: 2.5 cubic feet. (WNRC Accession 235-51J0097, boxes 174 (part), 175-176.)

Disposition: PERMANENT. Transfer to the National Archives in 1996.