

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

LEAVE BLANK	
DATE RECEIVED JUL 9 1974	JOB NO.
NC-235-75-1	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303o the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
8-2 74 Date	<i>James B. Rhoads</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT) **HEW-Public Health Service**

Center for Disease Control

2. MAJOR SUBDIVISION

Management Analysis Office

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Sara Owens *Sara Owens*

5. TEL. EXT. 404-

633-7771

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

July 8, 1974
(Date)

Eugene L. Matthews
(Signature of Agency Representative)

PHS Records Management Officer

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p>MENTAL WAIVER RECORDS, 1965 - Current</p> <p>Diagnostic and medical studies of aliens in the United States whose mental condition warrants medical supervision for a period of five years. Records include reports on observation, care, specialized training, etc., submitted semiannually to the Bureau of Epidemiology, Quarantine Division, from various medical sources. Files are closed after the five-year period of evaluation, at which time they cease to have further administrative value.</p> <p>Request authority to dispose of records described above (copy of HSM 251-1(CDC) attached) five years after date of closing.</p>		