

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

*1 item* *RG 235*

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

|  |                               |
|--|-------------------------------|
| LEAVE BLANK  |                               |
| DATE RECEIVED<br><b>APR 18 1975</b>  | JOB NO.<br><b>NC-235-75-2</b> |
| NOTIFICATION TO-AGENCY   |                               |
| <p>In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.</p> |                               |
| <p><i>6-20-75</i> <i>James B. Rhoads</i><br/>Date <i>Archivist of the United States</i></p>  |                               |

1. FROM (AGENCY OR ESTABLISHMENT)  
U.S. Department of Health, Education, and Welfare
2. MAJOR SUBDIVISION  
Office of the Secretary
3. MINOR SUBDIVISION  
Office of Investigations and Security
4. NAME OF PERSON WITH WHOM TO CONFER  
William F. Littlejohn, Jr.
5. TEL. EXT.  
245-7305
6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

*William F. Littlejohn, Jr.*  
4/16/75 . William F. Littlejohn, Jr. Security Specialist  
(Date) (Signature of Agency Representative) (Title)

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)  | 9. SAMPLE OR JOB NO. | 10. ACTION TAKEN |
|-------------|--|----------------------|------------------|
| 1           | <p>Individual Personnel Security files pertaining to approximately 31,047 subjects who were applicants for the U.S. Public Health Service Commissioned Corps Program during the period September 1, 1956, and November 1, 1967.</p> <p>Immediate disposal of these records is requested with a waiver of GSA Regulation 3 Appendix B, Item 23 (August 10, 1960).</p> |                      |                  |

*Copy to Agency 6/25/75*