

Revised 9 Nov 79 AH

**REQUEST FOR RECORD DISPOSITION AUTHORITY**  
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)  
Department of Health, Education, & Welfare

2 MAJOR SUBDIVISION  
Office of the Secretary

3 MINOR SUBDIVISION  
Departmental Grant Appeals Board

4 NAME OF PERSON WITH WHOM TO CONFER

5 TEL EXT

Abel Carder

245-9080

LEAVE BLANK	
JOB NO	NC1-235-79-5
	<del>XXXXXXXXXX</del>
DATE RECEIVED	3-9-79
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
3-22-79 Date	<i>James B. Rhoads</i> Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <i>3/9/79</i>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Eugene J. Reed, Jr.</i>	E. TITLE <i>OS Records Officer</i>
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1.	<p><u>GRANT APPEALS REVIEW FILES</u></p> <p>Case files documenting the review of postaward disputes which have developed in the administration of grant programs by constituent agencies of DHEW. In accordance with 45 CFR Part 16 and 201.14, the Departmental Grant Appeals Board, or its Chairman in certain cases, is responsible for reviewing and providing hearings on postaward disputes. Files may include copies of audit reports, grant awards, depositions, affidavits, narratives, and related correspondence.</p> <p>Disposition: Cutoff when final HEW decision is reached. Hold for seven years, review for precedential material and transfer the balance to WNRC. Destroy 20 years after cutoff.</p>		
2.	<p><u>OFFICIAL GRANT APPEALS DECISIONS</u></p> <p>Record copies of official decisions of the Departmental Grant Appeals Board in postaward disputes involving DHEW grants.</p> <p>Disposition: Destroy when no longer needed for precedential value.</p>		

*Copies sent to NCW, NNF & Agency: 2 items  
K.I.D.: 3-30-79*