

Request for Records Disposition Authority

Records Schedule Number DAA-0292-2020-0004

Schedule Status Approved

Agency or Establishment Administration for Children and Families

Record Group / Scheduling Group Records of the Administration for Children and Families

Records Schedule applies to Major Subdivision

Major Subdivision Family and Youth Services Bureau (FYSB)

Minor Subdivision Sexual Risk Avoidance Education (SRAE) Program

Schedule Subject Sexual Risk Avoidance Youth Outreach Records

Internal agency concurrences will be provided No

Background Information

The Family and Youth Services Bureau (FYSB) resides within the Administration for Children and Families (ACF). Established in 1962, the FYSB mission is to support the organizations and communities that work every day to reduce the risk of youth homelessness, adolescent pregnancy and domestic violence.

To prevent teen pregnancy and the spread of sexually transmitted diseases among adolescents, FYSB supports state, Tribal and community efforts to promote medically accurate abstinence and contraceptive education, adulthood preparation programs and sexual risk avoidance education. In accordance with these goals, ACF/ FYSB, in collaboration with the Office of the Assistant Secretary for Health (OASH), creates web-based content to expand the knowledge base for prevention education on sexual risk avoidance, teen pregnancy and other youth risky behaviors.

Beginning in 2019, the Sexual Risk Avoidance Education (SRAE) program launched an online campaign using the public interface, We Think Twice, to develop content, messages, strategies, and activities that resonate with youth and positively impact healthier decision making.

The Title V SRAE Program is authorized and funded by Section 510 of the Social Security Act (42 U.S.C. § 710), as amended by Section 50502 of the Bipartisan Budget Act of 2018 (Pub. L. 115-123).

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0292-2020-0004

Sequence Number

1

Sexual Risk Avoidance Web Content

Disposition Authority Number: DAA-0292-2020-0004-0005

Records Schedule Items

Sequence Number	
1	<p data-bbox="345 380 870 411">Sexual Risk Avoidance Web Content</p> <p data-bbox="345 432 1154 464">Disposition Authority Number DAA-0292-2020-0004-0005</p> <p data-bbox="345 489 1518 709">Records are created as part of a digital campaign to promote healthy decisions and behaviors that help teens achieve optimal health and successfully transition to adulthood. All records are maintained on the campaign website. These records include, but are not limited to, information about the campaign, solicitations for teens to get involved in the campaign, interactive and static educational resources, and posts from social media accounts.</p> <p data-bbox="345 732 919 764">Final Disposition Temporary</p> <p data-bbox="345 787 850 819">Item Status Active</p> <p data-bbox="345 842 818 873">Is this item media neutral? Yes</p> <p data-bbox="345 896 818 1020">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p data-bbox="345 1043 805 1127">Do any of the records covered by this item exist as structured electronic data? No</p> <p data-bbox="345 1171 659 1203">Disposition Instruction</p> <p data-bbox="345 1226 1284 1257">Cutoff Instruction Cutoff when superseded or obsolete.</p> <p data-bbox="345 1281 1175 1312">Retention Period Destroy 3 year(s) after cutoff.</p> <p data-bbox="345 1356 656 1388">Additional Information</p> <p data-bbox="345 1411 951 1442">GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
11/26/2019	Certify	Nancy Eickelmann	IT Specialist	Office of Administration - Office of the Chief information Officer
11/26/2019	Return for Revision	Carla Simms	Archives Specialist	National Archives and Records Administration - Records Management Operations
12/04/2019	Submit For Certification	Nancy Eickelmann	IT Specialist	Office of Administration - Office of the Chief information Officer
12/04/2019	Certify	Nancy Eickelmann	IT Specialist	Office of Administration - Office of the Chief information Officer
08/17/2020	Return for Revision	Richard Green	Archivist Specialist	National Archives and Records Administration - ACR3, Appraisal Team 3
09/09/2020	Submit For Certification	Audrey Story	Director, Portfolio Management, and Governance	OCIO - ACF
09/09/2020	Certify	Audrey Story	Director, Portfolio Management, and Governance	OCIO - ACF
09/15/2020	Return for Revision	Richard Green	Archivist Specialist	National Archives and Records Administration - ACR3, Appraisal Team 3
12/01/2020	Submit For Certification	Audrey Story	Director, Portfolio Management, and Governance	OCIO - ACF
12/01/2020	Certify	Audrey Story	Director, Portfolio Management, and Governance	OCIO - ACF

04/23/2021	Submit for Concurrency	Richard Green	Archivist Specialist	National Archives and Records Administration - ACR3, Appraisal Team 3
04/28/2021	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
05/03/2021	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
05/12/2021	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist