INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-292-10-001

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

DAA-0292-2020-0001-0001 supersedes entire schedule.

Date Reported: 05/06/2022
**REQUEST FOR RECORDS DISPOSITION AUTHORITY**

**JOB NUMBER**

N1-292-107

**To**

NATIONAL ARCHIVES & RECORDS ADMINISTRATION
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001

**DATE RECEIVED**

1/19/10

<table>
<thead>
<tr>
<th>1 FROM (Agency or establishment)</th>
<th>2 MAJOR SUBDIVISION</th>
<th>3 MINOR SUBDIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Health and Human Services</td>
<td>Administration for Children and Families</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>4 NAME OF PERSON WITH WHOM TO CONFER</th>
<th>5 TELEPHONE NUMBER</th>
<th>6 AGENCY CERTIFICATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Douglas Johnson, ACF Records Officer</td>
<td>202-690-1205</td>
<td>I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>7 ITEM NO</th>
<th>8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION</th>
<th>9 GRS OR SUPERSEDED JOB CITATION</th>
<th>10 ACTION TAKEN</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ACF Electronic Systems Schedule: Trafficking Victims Tracking System (TVTS)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>See attached</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**ARCHIVIST OF THE UNITED STATES**

Yvonne K. Wilson

**DATE SIGNATURE OF AGENCY REPRESENTATIVE**

01/11/2010

HHS Records Officer

**PREVIOUS EDITION NOT USABLE**

STANDARD FORM 115 (REV 3-91)

Prescribed by NARA 36 CFR 1228
Trafficking Victims Tracking System (TVTS)

**Item**  
Trafficking Victims Tracking System (TVTS) Collects, stores, and maintains information regarding victims of severe forms of trafficking in the United States for the purposes of issuing certification (for adults) and eligibility (for children) letters that make them eligible to apply for Federal benefits and services to the same extent as refugees.

**TVTS Database Records**

This information is used for the purposes of issuing certification (for adults), eligibility (for children) letters, and to prepare and publish various statistical reports. Data includes victim identifying information, such as names, DOB, country of origin, gender, type of trafficking, and Alien number, as well as name and business address of victim's case manager. Information may be provided and collected to track types of services for which victims applied, including NGO provider information and type(s) of benefits.

**Disposition: TEMPORARY** Cut off at the end of the fiscal year in which certification or eligibility is issued. Retain for a minimum of 10 years after cutoff or when no longer needed for business purposes, whichever is later.