

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-292-92-3	
1. FROM (Agency or establishment) HEALTH AND HUMAN SERVICES		DATE RECEIVED 9/2/92	
2. MAJOR SUBDIVISION ADMINISTRATION FOR CHILDREN AND FAMILIES		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION FAMILY SUPPORT ADMINISTRATION		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Barbara di Chiacchio <i>AX Lopez</i> 8/31	(202) 690-6243	9/12/93	
6. AGENCY CERTIFICATION			
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,			
<input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE	
08/31/92	<i>A. Prentice Barnes, Sr.</i> A Prentice Barnes, Sr.	DHHS Records Management Officer	

7 ITEM NO	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1.	<u>SHARE REFERENCE LIBRARY, 1978-88.</u> Published documents relating to social welfare issues. Materials include Federal, State, university, and private foundation publications, as well as copies of professional social journal articles. This is a numbered series running between SHR-00000001 and approximately SHR-0016000. DISPOSITION: TEMPORARY. Destroy immediately. Note: Records may be donated to private sector.		
2.	<u>SHARE-PUBLISHED MATERIALS, 1978-88.</u> Published materials which include: selected bibliographies on various topics such as corporate philanthropy and human services planning in urban areas; "SHARING," the newsletter of Project SHARE. DISPOSITION: TEMPORARY. Destroy immediately. Note: Records may be donated to private sector.		

3. ELECTRONIC RECORDS, 1978-88 (estimated). Disk-packs, unlabelled, presumed to be the automated index and related abstracts of the SHARE reference library.

DISPOSITION: TEMPORARY. Destroy immediately.
Note: Records may be donated to private sector.

4. ADMINISTRATIVE RECORDS, 1978-88. Requests for copies of publications from SHARE's library, printing service orders, figures on requests received, and the like.

DISPOSITION: TEMPORARY. Destroy immediately.
Note: Records may be donated to private sector.