

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
 (See Instructions on reverse)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
 WASHINGTON, DC 20408

1. FROM (Agency or establishment)  
 DEPARTMENT OF HEALTH AND HUMAN SERVICES

2. MAJOR SUBDIVISION  
 ADMINISTRATION FOR CHILDREN AND FAMILIES

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER  
 Neil Alterman

5. TELEPHONE  
 205-401-5521  
 (202) 205-7920

**LEAVE BLANK (NARA use only)**

JOB NUMBER  
 NI-292-94-1

DATE RECEIVED  
 6/16/95

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

DATE  
 6/6/95

ARCHIVIST OF THE UNITED STATES  
 [Signature]

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE  
 JUN 12 1995

SIGNATURE OF AGENCY REPRESENTATIVE  
 [Signature]  
 A. Prentice Barnes, Sr.

TITLE  
 DHHS Records Management Officer

7 ITEM NO	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p><u>National Study of Child Abuse and Neglect</u></p> <p>Electronic records containing survey data collected during studies of the incidence, severity and prevalence of child abuse and neglect. Includes the master files and the matching documentation consisting of record layouts, code books, and users' guides for the 1980 NIS-I, the 1987 NIS-II, and all follow-up studies.</p> <p><u>Disposition:</u> PERMANENT</p> <p>Transfer a copy of the 1980 NIS-I and 1987 NIS-II survey data and matching documentation to the National Archives immediately upon approval of this schedule. Transfer a copy of follow-up survey data and matching documentation to the National Archives upon the completion of each survey.</p> <p>Copies sent to agency, NNT, NSK, NIA 7/12/95</p>		