(See Instructions on reverse) NI-292-96-1 IN-292-96-1 IN-2000000000000000000000000000000000000	RE	EQUEST FOR RECORDS DISPOSITION AUTHORITY	LEAVE BLANK (NAI	RA use only)
WASHINGTON, DC 20408 #-2.3-94 1. FROM (Agency or establishment) Pepartment of Health's Human Services 2 MAJOR SUBDIVISION Administration for Children and Families 3. MINOR SUBDIVISION In accordance with the provisions of 41 0 office of Program Operations In accordance with the provisions of 41 4. MAME OF PERSONATION (OF PERSONATION (OF OCONFER) 5. TELEPHONE 202-401-5521 DATE for The CAUTED STAT 6. AGENCY CERTIFICATION 202-401-5521 7. Hardwist of the class of the second o		(See Instructions on reverse)	NI-29	92-96-1
1. FFOM (Agency or establishment) Department of Health & Human Services 2. MAJOR SUBDIVISION Administration for Children and Families 3. MINOR SUBDIVISION Is accordance with the provisions of 44 3. MINOR SUBDIVISION U.S.C. 3303s the disposition request, including amendments, is separate for them this may be natively including amendments, is separate for them this may be natively including amendments, is separate for them this may be natively including amendments, is separate for them this may be natively including amendments, is separate for the second and the second amend the second amend in the second amend in the second amend in the second amend in the second and that the records proposed for disposal on the attached is pertaining to the disposition of its record and that the records proposed for disposal on the attached is pertaining to the disposition of its record that are requested. Agencies, Is not required; Is attached; or Intellegenet that with a concurrence from the General Accounting Office, under the provisions of fitte 8 of the GAO Manual for Guidance of Federat Agencies, and that the records proposed for disposal on the attached; or Intellegenet that with a concurrence for the General Accounting Office, under the provisions of fitte 8 of the GAO Manual for Guidance of Federat Agencies, and that the result of the second of the seco	^{to} N W		ATE RECEIVED	23-96
2 MAJOR SUBDIVISION Administration for Children and Families 3. MINOR SUBDIVISION Office of Program Operations In accordance with the previsions of 44 U.S. Classical accessing times that most particles of the disposition equesion in the disposition equesion of program Operations 4. MARE OF PERSON WIDE WIDE WORK TO CONFER Warbard A. DIChiacchio 5. TELEPHONE 202-401-5521 5. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its record and that the records proposed for disposal on the attache 1 _ 1 page(s) are not no v needed for the busines of this agency or will not be needed after the retention periods specified; and that written con:urrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federa Agencies, X is not required; is attached; or has been requested. DATE APR 6 1996 SIGGADDE OF AGENCY REPRESENTATIVE A. MINTER Barnel Amile No. 10. ACTION SUPERSEDED JOB CITATION Major restructure changes resulted in the Administration for Children and Families (ACF) under the Business Process Reengineering (BPR) unolving the Office of Program Operations and Program Offices. 9. ORSOR SUPERSEDED JOB CITATION 10. ACTION USE ONL Major restructure changes parts of the Office of Human Development Services, NC1-439-85-1, items 3 and 13, dated 12/18/84 by combining two series of records having the same disposition. 10. ACTION	1. FR	IOM (Agency or establishment)	No. of Concession, Name of Street, or other Designation of the Owner, or other Designa	
J. MINOR SUBDIVISION Office of Program Operations including amendment, is approved except for lisen that is a breaked dispositor oct approved or withdrawn in column 10. 4. MARE OF PERSONANDAMENT ON CONFER Barbara A. Dichlacchio 5. TELEPHONE 202-401-5521 DATE In activity is a stacked disposition of its record and that the records proposed for disposal on the attachet in page(s) are not no v needed for the busines of this agency or will not be needed after the retention periods specified; and that written consurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federa Agencies, X is not required; is attached; or has been requested. DATE APR 1 6 1996 SIGSA DAE OF AGENCY REPRESENTATIVE A. All STREE BATTLE MAND PROPOSED DISPOSITION 9. GRSOP SUPERSEDED JOB CITATION Major restructure changes resulted in the Administration for Children and Families (ACF) under the Business Process Reengineering (BPR) involving the Office of Human Development Services, NC1-439-85-1, items 3 and 13, dated 12/18/64 by combining two series of records having the same disposition. 9. GRSOP TREE Series Constrained the same disposition.	_		In accordance with the p	rovisions of 44
A MARE OF PERSONAVIGHING TO, CONFER S. TELEPHONE Darbara A. DIChiacchio Barbara A. DIChiacchio 202-401-5521 DATE /07 ACHVISTOF THE UNTED STAT Second proposed for disposal on the attached 1 page(s) are not no v needed for the busines of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federa Agencies, X is not required; is attached; or has been requested. DATE APR 16 1996 A. PHONE OF AGENCY REPRESENTATIVE APR 16 1996 A. PHONE OF AGENCY REPRESENTATIVE A. PHONE OF AGENCY REPRESENTATIVE APR 16 1996 A. PHONE OF AGENCY REPRESENTATIVE APR 10 1996 A. PHONE OF AGENCY			U.S.C. 3303a the disposition including amendments, is the maximum that may be marked as the maximum terms of	approved except
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its record and that the records proposed for disposal on the attache i _ 1 page(s) are not no v needed for the busines of this agency or will not be needed after the retention periods specified; ard that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federa Agencies, X is not required; is attached; or has been requested. DATE APR 1 6 1996 A. Allocate Barned Market NO. Major restructure changes resulted in the Administration for Children and Families (ACF) under the Business Process Reengineering (BPR) involving the Office of Program Operations and Program Offices. This schedule supersedes parts of the Office of Human Development Services, NCI-439-85-1, items 3 and 13, dated 12/18/84 by combining two series of records having the same disposition.			not approved " or "withdraw	n" in column 10.
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its record and that the records proposed for disposal on the attache i page(s) are not no w needed for the busines of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federa Agencies, X is not required; is attached; or has been requested. DATE APR 1 6 1996 A. AUCHTEC Barned Maine Process Reengineering (BPR) under the Business Process Reengineering (BPR) unvolving the Office of Program Operations and Program Offices. This schedule supersedes parts of the Office of Human Development Services, NC1-439-85-1, items 3 and 13, dated 12/18/84 by combining two series of records having the same disposition.	4. Ma Bai	ME OF PERSONGVIOH WHOM TO CONFER 5. TELEPHONE Than A. DiChiacchio 202-401-5521		
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its record and that the records proposed for disposal on the attache!			amen	
TEM NO.8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITIONSUPERSEDED JOB CITATIONTAKEN (NA USE ONLMajor restructure changes resulted in the Administration for Children and Families (ACF) under the Business Process Reengineering (BPR) involving the Office of Program Operations and Program Offices.Taken (NA USE ONLThis schedule supersedes parts of the Office of Human Development Services, NC1-439-85-1, items 3 and 13, dated 12/18/84 by combining two series of records having the same disposition.and		SIGNATORE OF AGENCY REPRESENTATIVE TITLE	• •	er
<pre>for Children and Families (ACF) under the Business Process Reengineering (BPR) involving the Office of Program Operations and Program Offices. This schedule supersedes parts of the Office of Human Development Services, NCl-439-85-1, items 3 and 13, dated 12/18/84 by combining two series of records having the same disposition.</pre>	7. 1			and the second division of the second divisio
	TEM	Major restructure changes resulted in the Administration	SUPERSEDED JOB CITATION	10. ACTIC TAKEN (NA USE ONL)

. .

3

۰ ۱^۰۰ ۲

.

Item 1. Grants

Record Subject Content - Application (SF-424), budget Information, project abstract, award announcement, grantee performance and status reports, financial reports, guidelines and instructions, requests for and action on projects definition changes, monitoring notes, audit reports, final project report, grant closing notice, and correspondence for formula and block grants.

Disposition

.

- A. Official Grant Files ~ Cut off and retire to FRC 1 year after completion or termination. Destroy 6 years and 3 months after cut off.
- B. Working Files Destroy 3 years after termination or completion.