

**REQUEST FOR AUTHORITY
 TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

LEAVE BLANK	
DATE RECEIVED 16 NOV 1977	JOB NO.
DATE APPROVED NCI '81 78 1	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<i>12-1-77</i> Date	<i>James B. Rhoads</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON 25, D. C.

1. FROM (AGENCY OR ESTABLISHMENT)
COMMUNITY SERVICES ADMINISTRATION

2. MAJOR SUBDIVISION
OFFICE OF COMMUNITY ACTION

3. MINOR SUBDIVISION
SPECIAL PROGRAMS, MANPOWER TEAM

4. NAME OF PERSON WITH WHOM TO CONFER
NOLAN LEWIS

5. TEL. EXT.
254-5276

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of 2 pages are proposed for disposal for the reason indicated: ("X" only one)

- A The records have ceased to have sufficient value to warrant further retention.
- B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

11/10/77 (Date) *Deitch Carpenter* (Signature of Agency Representative) Chief, Paperwork & Printing (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
6300.7	This request consists of obsolete "Public Service Careers (PSC)" files. Public Service Careers Program Progress Reports-Narrative Summary Reports and Participant Characteristic Reports PSC Correspondence, reports and related documents accumulated by special programs offices and staffs in the course of management planning, improvement, work simplification, paperwork management, but excluding files described else where in this paragraph. Disposition: Retire to FRC ^{when} after three years. ^{old.} Records Center can retire after five years. DESTROY when 5 years old. See next page for file description.		

*sent to agency & NCW
 12-6-77 mg*

1 item

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A The records have ceased to have sufficient value to warrant further retention.

B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

11/23/77 (Date) *Bertha Carpenter* (Signature of Agency Representative) Chief Paperwork & Printing (Title)

LEAVE BLANK		
DATE RECEIVED	JOB NO.	
DATE APPROVED		
CONGRESSIONAL AUTHORIZATION		
HOUSE REPORT NO.	CONGRESS	DATE
	SESSION	
NOTIFICATION TO AGENCY		
CONGRESS HAS AUTHORIZED DISPOSAL OF ITEMS MARKED "DISPOSAL APPROVED" IN COLUMN 10.		
(Date)	Archivist's Representative.	

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
6300.7	<p>This request consists of obsolete "Public Service Careers (PSC)" files.</p> <p>Public Service Careers Program Models, Phase I Reports and Grant Records, Grant Actions, Strategy Papers, Special Conditions, Amendment request Correspondence and Related Documents specifically pertaining to the grantee accumulated by special programs staff in the course of implementing, operating and managing the Public Service Careers Program.</p> <p>Disposition: Retire to FRC after three years. Records Center can retire after five years. ^{when} old. _{with FN} <i>destroy</i></p>		