

25 351-5 J...n

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS

(See Instructions on Reverse)

LEAVE BLANK	
DATE RECEIVED APR 16 1973	JOB NO. NN-173-220
DATE APPROVED	
NOTIFICATION TO AGENCY	
IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 91-287 DISPOSAL OF ITEMS MARKED "DISPOSAL APPROVED" IS AUTHORIZED.	
4-17-73 DATE	<i>James B. Choad</i> ARCHIVIST OF THE UNITED STATES

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON 25, D. C.

1. FROM (AGENCY OR ESTABLISHMENT)
OFFICE OF ECONOMIC OPPORTUNITY

2. MAJOR SUBDIVISION
OFFICE OF PLANNING, RESEARCH, AND EVALUATION

3. MINOR SUBDIVISION EXPERIMENTAL RESEARCH DIVISION
(MR. CHARLES STALFORD - TELE: 254-5360)

4. NAME OF PERSON WITH WHOM TO CONFER
JOSEPH B. CIESLOWSKI

5. TEL. EXT.
254-5360

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of 2 pages are proposed for disposal for the reason indicated: ("X" only one)

- A The records have ceased to have sufficient value to warrant further retention.
- B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

April 13, 1973 (Date) *J. B. Cieslowski* (Signature of Agency Representative) *Records Management Officer* (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p><u>BACKGROUND</u></p> <p>These files consist of feeder data (EAM Cards, student tests, parent questionnaires and written computer output) collected by and presently located in, Battelle Memorial Institute, Columbus, Ohio under OEO Contract BIC 5220. This is <u>one</u> of three contracts (and several sub-contracts) involved in this research and demonstration project. These contracts were let to conduct the Test and Analysis Functions of the Office of Economic Opportunity's performance Incentive Experiment in Education. The projects were conducted in selected school districts within the United States. Total volume - approximately 800 cu. ft. * * OEO Pamphlets 3400-5, 6, 7, and 8 are attached (one set). <u>Computer tapes, disc packs and programs, (decks and lists)</u>. Transfer to OEO, Washington, D. C. for disposition by offer to Machine Readable Archives Branch. Destroy material not desired by Machine Readable Archives Branch after 6 years. (Two sets, 4 reels each, and procedural data have been accessioned by the M.R.A. Branch.)</p>	<i>OP</i> <i>4-16-73</i>	
2	<p><u>EAM Cards</u>: Consist of pretesting, post-testing, parent questionnaires, IPO, student locators, student attendance, analysis codes, and correction cards. These have been computerized.</p> <p><u>Disposition</u>: Destroy by sale to paper salvage company; contract to contain clause requiring protection of confidentiality until paper is recycled.</p>		

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
3	<p><u>Raw Data:</u> Form A and B tests, IPO tests, parent questionnaires, student locator cards, student attendance lists.</p> <p><u>Disposition:</u> Same as Item 1.</p>		
4	<p><u>Written Output:</u> ID books, IPO books, raw score dumps, analysis runs.</p> <p><u>Disposition:</u> Same as Item 1.</p>	<p>Copy of inventory from Battelle attached.</p>	