

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

## **Schedule Number: NN-173-000318**

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

### Description:

Records destroyed at FRC

381-73-43

Date Reported: 7/26/2023

NN-173-000318

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

# REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS

(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON 25, D. C.

1. FROM (AGENCY OR ESTABLISHMENT)  
OFFICE OF ECONOMIC OPPORTUNITY
2. MAJOR SUBDIVISION  
OFFICE OF OPERATIONS - DEPUTY ASSISTANT DIRECTOR
3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER  
J. B. CIESLOWSKI

5. TEL. EXT.  
254-5360

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of 2 pages are proposed for disposal for the reason indicated: ("X" only one)

- ☐ A The records have ceased to have sufficient value to warrant further retention.
- ☒ B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

June 5, 1973  
(Date)

J. B. Cieslowski  
(Signature of Agency Representative)

RECORDS MANAGEMENT OFFICER  
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><u>FEDERAL REGIONAL COUNCIL AND DISASTER RELIEF FILES</u></p> <p><u>General:</u> The Deputy Assistant Director of the Office of Operations was responsible to the Deputy Director of OEO for administering Regional Council activities at the National level and for providing guidance to OEO Regional Directors. He also was responsible for planning and operational response to disasters by assisting Regional Directors, for coordination with the Office of Emergency Preparedness, American Red Cross, and other organizations concerned with disaster assistance. The Assistant Director for Operations served as the OEO representative to the National Council for Federal Disaster Assistance.</p> <p>Federal Regional Councils were established by Presidential directive (Jan 22, 1971) in each of the 10 standard Federal regions. Directors convened regularly as the Federal Regional Council. Reports of minutes of Council meeting and semi-annual progress reports were forwarded to the Office of Management and Budget for evaluation.</p> <p>1. <u>Federal Regional Council Administrative and Management Files.</u> Administrative and planning files, funding proposals, council meetings, evaluations, Federal Agency membership data, and related correspondence.</p> <p>Disposition: OEO HQ &amp; Regions - <del>ten years</del>. Begin a new file annually, retain in office 3 years, and retire to FRC. <u>Retain 7 years, then destroy.</u></p>		
		See files in Acc. 381-73-43 (SF 135 attached.)	

17-0-381

LEAVE BLANK	
DATE RECEIVED <u>7 JUN 1973</u>	JOB NO. <u>173-318</u>
DATE APPROVED <u>8-9-73</u> <u>James P. Phook</u> DATE ARCHIVIST OF THE UNITED STATES	
NOTIFICATION TO AGENCY	
IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 91-287 DISPOSAL OF ITEMS MARKED "DISPOSAL APPROVED" IS AUTHORIZED.	

173.318  
JUN 1973  
Job No. \_\_\_\_\_

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of 2 pages

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
2.	<p><u>Federal Disaster Assistance Files.</u> Reports, plans, meetings, and related correspondence concerning disasters in the U. S. A. (hurricanes, floods, etc.).</p> <p><u>Disposition:</u> OEO HQ and Regions - <del>7</del> years. Begin a new file annually, retain in office 3 years, and retire to FRC. <i>Retain 7 years, then destroy*</i></p>	See files in Acc. 381-73-43 (SF 135 attached)	
<p>* made at request of Larry Smith, Acting records officer, CSR 7/11/73.</p>			

STANDARD FORM 135  
JULY 1961 EDITION  
GENERAL SERVICES ADMIN.  
FPMR (41 CFR) 101-11.4

# **RECORDS TRANSMITTAL AND RECEIPT**

## **TO BE COMPLETED AT FEDERAL RECORDS CENTER**

ACCESSION NO  
**381-73-43**

RECORD GROUP NO.

### **INSTRUCTIONS**

Send original and two copies to appropriate  
Federal Records Center.

SIGNATURE

DATE RECORDS RECEIVED

TITLE

FROM: (Name and address of Agency transferring records)

**OFFICE OF ECONOMIC OPPORTUNITY  
1200 19TH STREET, NW  
WASHINGTON, D. C. 20506 (STOP 277)**

TO: Federal Records Center, GSA

**WASHINGTON NATIONAL RECORDS CENTER, GSA  
WASHINGTON, D. C. 20409 (STOP 386)**

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY **RESTRICTED TO AGENCY CUSTODIAN  
AND/OR RECORDS MANAGEMENT OFFICER**

2. SQUARE FEET OF SPACE CLEARED

3. FILING EQUIPMENT EMPTIED

4. CUBIC FEET OF RECORDS  
TRANSFERRED

A. OFFICE

**10**

B. STORAGE

A. FILE CABINETS (No.)

**1**

B. TRANS. FILES (No.)

**Boxes - 2**

C. SHELVING (Lin. Ft.)

**11**

5. NAME OF AGENCY CUSTODIAN OF RECORDS

**Frederick H. Lawton, Sp Asst - Opns**

6. BUILDING AND ROOM NO.

**B-448-D;**

7. TELEPHONE NO.

**2545418**

8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? ☒ YES ☐ NO

9. AGENCY OFFICIAL (Signature)

**J. E. CIESLOWSKI**

10. TITLE

**RECORDS MANAGEMENT OFFICER**

11. DATE

**Feb 2, 1973**

12. BOX NUMBERS

**FRC ONLY**

AGENCY

13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES  
(Show organizational component creating records)

14. DISPOSAL AUTHORITY  
(Schedule and Item No.)

### **DEPUTY ASSISTANT DIRECTOR - OFF. of OPERATIONS**

Responsible to OEO Deputy Director for administering Regional Council activities at the National level and for providing leadership and guidance to OEO Regional Directors on Regional Council activities. Serves (and participates as) the Under Secretaries Representatives to Regional Councils.

Responsible also for Agency planning and operational response to disasters by providing guidance and technical assistance to Regional Directors, for coordination with the Office of Emergency Preparedness, Red Cross, and other organizations concerned with disaster assistance. The Assistant Director for Operations serves as the OEO representative to the National Council for Federal Disaster Assistance.

Federal Regional Councils were established by Presidential directive (Jan. 22, 1971) in each of the ten standard Federal regions. The Regional Director/Administrators convened regularly as the Federal Regional Council. Reports of minutes of Council meetings were forwarded to OMB. Semi-annual progress reports were distributed to Council member agencies and OMB. Latter was to evaluate the Council. (These files were packed as found in the cabinets).

### **FEDERAL REGIONAL COUNCIL AND DISASTER RELIEF SUBJECT FILES**

Box 1

FRC (Federal Regional Council) Intergovernmental Pers Act of 1970 (IPA)  
Under Secretaries Group  
Awards Recognition  
Regional Council Working Group

(SM1620-1/1200)  
Dest. 7/83.  
Purpose will have been served.

**DIST**  
**3-WNRC**  
**1-CPVS-R.KWSEY**  
**1-File**

**RECORDS TRANSMITTAL  
AND RECEIPT  
(CONTINUATION)**

AGENCY

OEO

DATE

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BOX NUMBERS

**FRC ONLY**

AGENCY

Box 1  
Cont'd

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES

DISPOSAL AUTHORITY

A. C. Evaluation Regional Council Action Plan  
Issues Regional Councils  
RC Work Plans  
FRC Work Plans  
Southwest Federal Reg. Council Dallas, Tex Sept. 71'  
Flexible Funding Proposal 1970  
Council Meeting Southwest Federal Regional Council  
Jan. 4, 1972  
Southwest Fed. Reg. Council Dallas, Texas  
Undersecretary Rep. Resentative Southwest Fed. Reg.  
Council Nov. 2, 1971  
Southwest Federal Regional Council Room 927 - 1114  
Commerce St. Dallas, Texas Sept. 7, 1971

Cont'd

Box 1

Southwest Fed. Reg. Council Meeting Dallas, Texas  
Aug. 10, 1971  
Southwest Fed. Reg. Council Nov. 16, 1971  
Southwest Fed. Reg. Council Meeting Oct. 19, 1971  
Southwest Fed. Reg. Council Meeting Houston, Texas  
Oct 5, 1971  
Misc. 1971  
OMB Conference Sept 14-15, 1970  
K.C. EEO Guidelines 1971  
Seattle Plans 1970  
New Bedford Case Study 1971

Box 2

OMB Consolidated Application Reg. Council Concept  
Ideas for Regional Council Staff 3-2-71  
Conference Attendance Regional Councils  
Staff Conference 1971  
Bureau of the Budget Reg. Councils 1970  
Council Working Group 1970  
Reg. Councils 1970  
Reg. V Chicago Regional Council Act 1970  
VI Reg. Council - Dallas, Texas 1970  
Reg VIII Denver, Colorado R.C. 1970  
Reg X RC - Seattle Washington 1970  
Sub-Regional Structures 1970  
VII Reg. Council K.C. 1970  
Reg. II New York, R.C. 1970  
Reg. III Phila, 1970  
IV Reg. Atlanta, Ga. Dec. 1970  
Reg. I Boston R.C. Motial Ct. 1970  
Evaluation of Shared Representation 1972  
Southeastern Fed. Reg. Concil 1972  
(A S R) Under Secretaries Representative 1971

STANDARD FORM 135-A JULY 1961 EDITION GENERAL SERVICES ADMIN FPMR (41 CFR) 101-11.4	<b>RECORDS TRANSMITTAL AND RECEIPT (CONTINUATION)</b>	AGENCY <div style="font-size: 1.5em; font-family: cursive;">OEO</div>	DATE <div style="font-size: 1.5em; font-family: cursive;">2/2/73</div>
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BOX NUMBERS	AGENCY	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	DISPOSAL AUTHORITY
<b>FRC ONLY</b>	<b>Box 3</b>	NSWG General (MTGS & MEMBERSHIP) OEO Headquarters New Members USWG - Conferences HUD HEW EPA Non-Member Agencies DOL DOT OMB LEAA FRC-Issues-General FRC-Disaster Assistance 7 FRC-Conference FRC-Staff FRC-Spanish Speaking Fedries FRC-Migrants FRC-Governor's-Mayors The Option Process 1972 FRC-Youth Public Affairs War to Peace-Domestic Action FAR FRC-Manpower 1972 FRC-RMCC-Comps 1972 Scientists & Engineers 1971 Small Towns FRC-EEO FRC-Aging Indians Migrants USWG Task Force Report 11-7-72 Action IGA-Integrated Grant Administration RMIS FRC-CRS FRC-Sub-regional Realignments	

RECORDS TRANSMITTAL  
AND RECEIPT  
(CONTINUATION)

AGENCY

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BOX NUMBERS

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES

DISPOSAL AUTHORITY

FRC ONLY

AGENCY  
BOX

4

LAWTON'S CHRON (1972), Fed Reg Council  
Regional Councils  
Regional Councils - OMB #2  
FED. Regional Council-Concepts & Operations  
FRC-Flexible Funding  
FRC-Relocation Act  
Rural Development  
FRC-Displaced Teachers  
DOT- nter Model Planning  
Jobs for Veterans  
For Discussion  
Disaster Assistance Miscellaneous  
Fed. Reg. C. Disasters-Agnes - 1972  
Disasters Background  
Disasters  
Filing  
Disaster Assistance Chicago  
Disaster Assistance San Francisco  
Disaster OEO-Internoz  
Disaster Assistance Atlanta  
Disaster Assistance New York  
New York State Phase III Flood Recovery  
Disaster Assistance Philadelphia  
Disaster Assistance Dallas  
Disaster Assistance Kansas City  
Disaster Assistance Seattle  
Disaster Assistance Boston  
Disaster Assistance Denver  
Disaster Assistance-Rapid City  
Dis. L.A. Earthquake

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JULY 1961 EDITION  
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**RECORDS TRANSMITTAL  
AND RECEIPT  
(CONTINUATION)**

AGENCY Office of Economic  
Opportunity, Wash. D. C.

DATE 2/2/73

BOX NUMBERS FRC ONLY	AGENCY	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	DISPOSAL AUTHORITY
	5	<p>National Council For Fed. Dis. Ass. Nat'l Council On Disaster Assistance Office of Emergency Preparedness (OEP) OEO Contingency Disaster Relief Plan 1970 Disaster Assoc. - Lubbock Mississippi Tornadoes Disaster Act of 1970 Disaster Assistance A.I.D. Disaster Assistance Puerto Rico Corpus Christi Disaster Aug. 1970 Camille--Miss. Hearing OEP Material Camille--Memo Chron File Thru 2/70 Hurricane Camille Hearings <i>Disaster, with Person, Wilkes-Barre, Pa. 1972-73</i> <i>Conf. 71-72; Other agency disasters.</i></p>	
	6	<p>OEO in Mississippi Disaster Assistance Camille -- Virginia Camille -- Disaster Legislation Camille -- One-Month Report (OEP) Camille -- Rabb Task Force Report Camille -- Mississippi Governor's Emergency Council Camille -- OEP -- Longer Range Rebuilding Study Camille -- OEP Regional Directors' Meeting (February 4) Camille -- Murdoch Memo on Need for Coordination Camille -- Stap Reports Camille -- Disaster Assistance Policy Proposals Camille -- White House Study Group to Review the Disaster Recovery Tennessee Floods 1969 Camille -- American Friends Service Comm. Report and "Four Months of Action" (OEP) Camille -- Disaster Assistance Policy Draft Presidential Message All-Risk Insurance 1970 SODA Cap-OEO SODA Project - Evaluation - 1971 SODA - FYI Supporting Documents SODA Program SODA - Regional SODA - State</p>	



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**RECORDS TRANSMITTAL  
AND RECEIPT  
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BOX NUMBERS		DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	DISPOSAL AUTHORITY
FRC ONLY	AGENCY		
Box	7	<p>Region X --Work Plan  Region IX-- Work Plan  Region V---Work Plan  Region VI Work Plan  Region VIII- Work Plan  Region I- Work Plan  Region II--- Work Plan  Region III--- Work Plan  Region IV----Work Plan  Region VII--- Work Plan  SODA  FRE-P.V.  Dallas- R.C.  Hurricane-----Cecile  Disaster Legislation ADMIN  OEO Disaster Assistantion Camille Unfiled  Camille--Sen Bayh Mississippi Hearing Clips (Jan 7-9)  Bayh Omnibus Bill &amp; Administration Bill Disasters  Mississippi =Hurricane Camille  Disaster Assistance Meeting  FSO-OEO Detail Dead File</p>	
Box	8	<p>Work Plans -- OMB Comments  Spanish Speaking - General Info  CCOSS  FY72 CCOSS - Regionally - funded Programs  FRC Proposals - Spanish Speaking  OMB - Spanish Speaking  Region I Disaster Plan 1971  Action Plan -- Region II  Action Plan -- Region IV  Action Plan -- Region V  Action Plan -- Region VI  Action Plan -- Region VIII  Action Plan -- Region IX  FAR  FRC - Flexibility Funding  FRC - Boston  FRC - Philadelphia  FRC - Atlanta  FRC - New York  Region II - New York 1971  Region III - Philadelphia  FRC - Chicago</p>	

**RECORDS TRANSMITTAL  
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BOX NUMBERS

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES

DISPOSAL AUTHORITY

FRC ONLY

AGENCY

Box

9

FRC - Dallas  
FRC - Denver  
FRC - Seattle  
FRC - San Francisco  
Region I - Boston  
Region IV - Atlanta  
Region V - Chicago  
Region VI - Dallas  
Region VII - Kansas City  
Region VIII - Denver  
Region IX - San Francisco  
Region X - Seattle  
FRC - Kansas City  
FRC - Spanish Speaking  
Regions - General Sp/SP

Box

10

Disaster Assistance OEO Role  
Disaster Assistance Task Force  
Disaster Activity Reports  
Disaster Plans  
Briffalo Creek 72  
Disaster Assistance American Red Crons  
HUD  
Deuntralzation of Authinty  
Disaster Chron File  
Disaster Florida  
Disaster USDA Food  
Disaster HEW  
OEP Planning  
Reginal Snteragency Plans

Box 11

Federal Regional Council General Correspondence  
Jan. 1972-Jan. 1973. This material had not been  
filed. It is arranged by month only and includes  
regional data. Also included are one folder re  
Disaster Relief and one folder re Spanish speaking,  
migrants, & Indians.