

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NN-173-000320

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Records destroyed at FRC

381-73-60

Date Reported: 7/26/2023

NN-173-000320

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS

(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON 25, D. C.

1. FROM (AGENCY OR ESTABLISHMENT)
OFFICE OF ECONOMIC OPPORTUNITY

2. MAJOR SUBDIVISION
OFFICE OF ADMINISTRATION

3. MINOR SUBDIVISION
MANAGEMENT AND SYSTEMS STAFF (A/MS)*

4. NAME OF PERSON WITH WHOM TO CONFER
MR. ALAN MANN (*STAFF REASSIGNED)

5. TEL. EXT.
254-5360

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of 2 pages are proposed for disposal for the reason indicated: ("X" only one)

☐ A The records have
ceased to have suffi-
cient value to warrant
further retention.

☒ B The records will cease to have sufficient value
to warrant further retention on the expiration
of the period of time indicated or on the occur-
rence of the event specified.

June 5, 1973
(Date)

J. S. Cieslowski
(Signature of Agency Representative)

Records Management Officer
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><u>OEO FEDERAL ASSISTANCE REVIEW (FAR)</u></p> <p><u>General:</u> The Management and Systems Staff, Office of Administration, was responsible for coordination of the implementation of special inter-agency and OMB-directed programs. This included the FAR, standardization of grant administrative requirements throughout the Federal structure (under supervision of OMB), and preparation of various OEO systems.</p> <p>This is the fourth year of FAR which is to continue during the remainder of this administration as a Presidential program. FAR is referred to as an "Umbrella" program (by staff members) as it encompasses Regional Councils, common regional boundaries and offices, grant administrative standardization, joint funding efforts, the OEO Oklahoma Plan, Planned Variations, etc. Twelve major Federal agencies participate in FAR. Each agency's files are similar but "slanted" toward its own activities. All agencies submit their data to the OMB FAR Management team. Following related pamphlets are attached (one copy of each):</p> <p>a. Simplifying Federal Aid to States & Communities (OMB, First Annual Report to the President on an Inter Agency Program, March 1970.)</p>		

RE 381

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DATE RECEIVED 7 JUN 1973	JOB NO. 123 = 320
DATE APPROVED	
NOTIFICATION TO AGENCY	
IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 91-287 DISPOSAL OF ITEMS MARKED "DISPOSAL APPROVED" IS AUTHORIZED.	
7-27-73 DATE	<u>James B. Rhoads</u> ARCHIVIST OF THE UNITED STATES

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>b. Restoring the Balance of Federalism (OMB, Second Annual Report to the President on the Federal Assistance Review, June 1971.)</p> <p>c. The Federal Assistance Review Program, Proceedings of the Mid-Year Workshop (OMB - January 17 and 18, 1972.)</p>		
1.	<p><u>OEO FAR Administrative and Management Files.</u> Files consist of reports, back-up's, plans, flow charts, conference data, minutes of meetings, and related correspondence.</p> <p><u>Disposition:</u> OEO HQ and Regional Offices 10 years. Begin new file annually; retain 3 years, then retire to FRC. <i>Retain 7 years, Then destroy.*</i></p>	See SF 135 copy at- tached, Acc. No. 381-73-60	DISPOSAL APPROVED
2.	<p><u>Interagency Standardization Project Files.</u> Files consisting of requests for information from agency offices concerning a project proposal (such as Grants Standardization or Matrix), including reports concerning the various facets of the project as listed on the attached copy of SF 135 (Acc. No. 381-73-61), and copies of final recommendations forwarded to OMB.</p> <p><u>Disposition:</u> OEO HQ and Regional Offices - 5 years. Begin new file annually; retain 3 years, then retire to FRC. <i>Retain 2 years, Then destroy.*</i></p>	See SF 135 copy at- tached Acc. No. 381-73-61	DISPOSAL APPROVED
<p>*made at request of Larry Smith, acting records officer. CSR 7/17/73.</p>			