

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO NI-439-88-1	DATE RECEIVED 10-1-87
1 FROM (Agency or establishment) Department of Health and Human Services		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Office of Human Development Services		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION Office of Management Services, DAS			
4 NAME OF PERSON WITH WHOM TO CONFER Betty L. Putnam	5 TELEPHONE EXT 245-3495	DATE 11/4/87	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A GAO concurrence is attached, or is unnecessary

B DATE 9/22/87	C SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> Dr. George Deal	D TITLE Department Records Management Officer
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7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
	<p>Records created by the defunct Social and Rehabilitation Service (SRS) which was responsible for the State-administered Vocational Rehabilitation and Developmental Disabilities Program. These records deal with construction grants which contain grant applications, assurance forms, certificates of approval and correspondence for construction and equipping of facilities serving the retarded and other handicapped persons under the Developmental Disabilities Services and Construction Act of 1970 (Pub. L. 91-517) as amended.</p> <p><u>Disposition:</u> Cut off records after completion of construction, transfer to Federal Records Center when 5 years old; destroy 20 years after completion of construction.</p>		