

Request for Records Disposition Authority

Records Schedule Number **DAA-0440-2012-0009**
 Schedule Status **Approved**

Agency or Establishment **Centers for Medicare and Medicaid Services**
 Record Group / Scheduling Group **Records of the Centers for Medicare and Medicaid Services**
 Records Schedule applies to **Agency-wide**
 Schedule Subject **Data Collection Secondary to Coverage Decision (DCSCD) System
(System of Record Notice 09-70-0547)**

Internal agency concurrences will be provided **No**

Background Information **The purpose of this system is to collect and maintain data on patients to review national coverage determinations (NCDs) of "reasonable and necessary" with respect to whether or not a particular item or service is covered nationally under title XVIII of the Act § 1869(f)(1) (B) In order to be covered by Medicare, an item or service must fall within one or more benefit categories contained within Part A or Part B, and must not be otherwise excluded from coverage**

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0440-2012-0009

Sequence Number	
1	Master Files Disposition Authority Number DAA-0440-2012-0009-0001

Records Schedule Items

Sequence Number	
1	<p data-bbox="348 378 536 410">Master Files</p> <p data-bbox="348 431 1174 463">Disposition Authority Number DAA-0440-2012-0009-0001</p> <p data-bbox="348 485 1531 708">The data collection includes baseline patient characteristics (individual clinical records of patients participating in data collection activities) The collected information will contain, but is not limited to, name, address, telephone number, health insurance claim (HIC) number, geographic location, race/ethnicity, gender, and date of birth, as well as, background information relating to Medicare or Medicaid issues</p> <p data-bbox="348 729 935 761">Final Disposition Temporary</p> <p data-bbox="348 783 867 815">Item Status Active</p> <p data-bbox="348 836 835 868">Is this item media neutral? Yes</p> <p data-bbox="348 889 835 1017">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p data-bbox="348 1038 821 1134">Do any of the records covered by this item exist as structured electronic data? No</p> <p data-bbox="348 1166 674 1198">Disposition Instruction</p> <p data-bbox="348 1219 992 1251">Cutoff Instruction Cutoff annually</p> <p data-bbox="348 1272 1481 1389">Retention Period Destroy/delete 10 years after cutoff, or when no longer needed for Agency business, whichever is later</p> <p data-bbox="348 1421 674 1453">Additional Information</p> <p data-bbox="348 1474 968 1506">GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified

Signatory Information

Date	Action	By	Title	Organization
05/22/2012	Certify	Victoria Robey	Records Officer	Office of Strategic Operations and Regulatory Affairs - Issuances and Records Management Group
08/23/2012	Submit for Concurrence	Lisa Roberson	Appraiser	National Archives and Records Administration - Records Management Services
08/27/2012	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
08/27/2012	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
08/28/2012	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist