

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB NO

N1-440-89-2

DATE RECEIVED

3/31/89

TO GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (Agency or establishment)

Health Care Financing Administration

2 MAJOR SUBDIVISION
OEA OAS DGS FMB

Office of Research and Demonstrations

3 MINOR SUBDIVISION

Facilities, Records and Mail Section

Division of Health Systems and Special Studies

4 NAME OF PERSON WITH WHOM TO CONFER

Burton Steckler

William W. Boudry

5 TELEPHONE EXT

FTS

646-6650 7887

DATE

8/7/89

ARCHIVIST OF THE UNITED STATES

[Signature]

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence ☐ is attached, or ☒ is unnecessary

B DATE

1/19/89

C SIGNATURE OF AGENCY REPRESENTATIVE

Dr. George Deal

D TITLE

Department Records Management Officer

7
ITEM
NO

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9 GRS OR
SUPERSEDED
JOB
CITATION

10 ACTION
TAKEN
(NARS USE
ONLY)

R & D Project Case Files

This file contains research and development records assembled by SRI, International, under a 5-year contract, No. HCFA 500-83-0027, "Evaluation of the Arizona Health Care Cost Containment System (AHCCCS)." (AHCCCS is a project of the HCFA Office of Research and Demonstrations.) The records in this file document the cost and delivery of acute health care in AHCCCS facilities. The SRI contract ends January 31, 1989, and the current project director will be leaving. The records stored at SRI will be destroyed when the contract ends, unless HCFA provides for their storage.

HCFA is in the process of selecting a new evaluation contractor for the second phase of the AHCCCS demonstration, which will emphasize long-term care, as well as continue the evaluation of acute care. It is vital to make SRI's research records available to the new evaluation contractor for continuity of the evaluation.

~~THE APPROPRIATE RETENTION PERIOD FOR THESE RECORDS IS 10 YEARS, BEGINNING JANUARY 1, 1989. THIS INCLUDES THE PERIOD 1989 TO 1994, DURING WHICH THE SECOND PHASE OF THE EVALUATION WILL BE CONDUCTED. THESE RECORDS WILL BE DESTROYED 10 YEARS AFTER THE END OF THE EVALUATION PERIOD, UNLESS HCFA PROVIDES FOR THEIR STORAGE.~~

DISPOSITION: Transfer immediately to a FRC. Destroy when 10 years old.

need not be

item

*Copies sent to agencies,
HCFA 7/19/89*