

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB NO

N1-440-89-2

DATE RECEIVED

3/31/89

TO **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (Agency or establishment)

~~Health Care Financing Administration
MAJOR SUBDIVISION
OEA OAS DGS FMB
Office of Research and Demonstrations
MINOR SUBDIVISION
Facilities, Records and Mail Section
Division of Health Systems and Special Studies~~

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

4 NAME OF PERSON WITH WHOM TO CONFER

Burton Steckler
~~XXXXXXXXXXXX~~

5 TELEPHONE EXT

FTS
646-6650-7887

DATE

8/7/89

ARCHIVIST OF THE UNITED STATES

[Signature]

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A GAO concurrence is attached, or is unnecessary.

B DATE	C SIGNATURE OF AGENCY REPRESENTATIVE	D TITLE
1/19/89	<i>[Signature]</i> Dr. George Deal	Department Records Management Officer

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
1	<p><u>R & D Project Case Files</u></p> <p>This file contains research and development records assembled by SRI, International, under a 5-year contract, No. HCFA 500-83-0027, "Evaluation of the Arizona Health Care Cost Containment System (AHCCCS)." (AHCCCS is a project of the HCFA Office of Research and Demonstrations.) The records in this file document the cost and delivery of acute health care in AHCCCS facilities. The SRI contract ends January 31, 1989, and the current project director will be leaving. The records stored at SRI will be destroyed when the contract ends, unless HCFA provides for their storage.</p> <p>HCFA is in the process of selecting a new evaluation contractor for the second phase of the AHCCCS demonstration, which will emphasize long-term care, as well as continue the evaluation of acute care. It is vital to make SRI's research records available to the new evaluation contractor for continuity of the evaluation.</p> <p>The appropriate retention period for these records is 10 years, beginning January 1, 1989. This includes the period 1989 to 1994, during which the first phase of the evaluation was conducted. The appropriate retention period for HCFA's own records and work products related to the evaluation is 10 years. AHCCCS demonstration.</p> <p>DISPOSITION: Transfer immediately to a FRC. Destroy when 10 years old.</p>	GRS 19	<i>need not be</i> <i>item</i>

*Copies sent to agency,
HCFA on 8/9/89*