

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

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JOB NO *NI-440-92-1*

TO **GENERAL SERVICES ADMINISTRATION**
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED *9-27-91*

1. FROM (Agency or establishment)

NOTIFICATION TO AGENCY

DEPARTMENT OF HEALTH AND HUMAN SERVICES

2. MAJOR SUBDIVISION

Health Care Financing Administration

3. MINOR SUBDIVISION

Office of Budget & Administration/OAS/DPDS

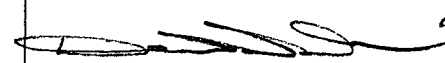
4. NAME OF PERSON WITH WHOM TO CONFER

5 TELEPHONE EXT. (FTS)
646-7883

DATE
12/27/91

ARCHIVIST OF THE UNITED STATES

Vickie Robey
Vickie Robey



6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B. DATE 08/30/91	C SIGNATURE OF AGENCY REPRESENTATIVE <i>A Prentice Barnes, Sr.</i> A Prentice Barnes, Sr.	D TITLE DHHS Records Management Officer
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
1	<p><u>POSTERS.</u> All formally published posters dealing with non-administrative topics, created in the Health Care Financing Administration.</p> <p>Disposition: PERMANENT. Transfer 2 copies of each poster when produced by adding the National Archives to the distribution list and shipping the posters, either flat or in mailing tubes to the National Archives. The address appears below.</p> <p>National Archives and Records Administration ATTN: NNSP - Posters from the Health Care Financing Administration Washington, D.C. 20408</p> <p>Records which are duplicative or have insufficient value to warrant permanent retention may be destroyed by National Archives accession staff without further notification to the agency.</p>		

Copies sent to agency, NN-W, NNS, NNT 1/6/92