

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-440-98-1	DATE RECEIVED 1-12-98
1. FROM (Agency or establishment) DHHS/Health Care Financing Administration		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Office of Financial Management		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION Demonstration Management Branch			
4. NAME OF PERSON WITH WHOM TO CONFER Vickie Robey <i>Vickie Robey</i>	5. TELEPHONE (410) 786-7883	DATE 8-24-98	ARCHIVIST OF THE UNITED STATES <i>John W. Carl</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE NOV 28 1997	SIGNATURE OF AGENCY REPRESENTATIVE <i>A Prentice Barnes, Sr.</i> A Prentice Barnes, Sr.	TITLE DHHS Records Management Officer	

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p>DEMONSTRATIONS</p> <p>The demonstration file consists of the following information for management and payment (capitation or cost) as well as for evaluation: Award/initiation letter, cost reports, financial statements, correspondence, progress reports, corrective actions, site visit reports, interim and final reports, desk review programs, notices of program reimbursement, adjustment reports, appeals information (e.g., position papers) payment information, enrollee data, monthly and history edits.</p> <p>DISPOSITION: Cutoff demonstration file after final action is completed (e.g., final payment, settlement, appeal, or evaluation) and transfer it to the Federal Records Center. Destroy 10 years after cutoff (as long as the demonstration has been inactive during that period).</p> <p><i>OK Vickie Robey SA 5/7/98</i></p>		<p><i>Close demonstration files at the end of the FY after final action is completed (e.g. final payment, settlement, appeal, or evaluation). Transfer to the FRC 2 years after closure. Destroy 10 years after closure.</i></p>