

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER N1-440-99-3	
To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NWML) WASHINGTON, DC 20408		DATE RECEIVED <i>8-16-99</i>	
1 FROM (Agency or establishment) Department of Health and Human Services		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Health Care Financing Administration		In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Vickie Robey <i>V Robey 8/5/99</i>	5 TELEPHONE 410-786-7883	DATE <i>2-2-00</i>	ARCHIVIST OF THE UNITED STATES <i>John W. Carl</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE AUG 11 1999	SIGNATURE OF AGENCY REPRESENTATIVE <i>Athenia Barnes</i>	TITLE DHH ^o Records Management Officer	
7 Item No	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p>Record Group 440 WNRC Project: Records of the Health Care Financing Administration.</p> <p>This schedule provides a one-time disposition authority to change the disposition of previously scheduled records stored at WNRC.</p> <p>SEE ATTACHED SCHEDULE</p>		

cc Agency, NWML

**RECORD GROUP 440: RECORDS OF THE HEALTH CARE FINANCING
ADMINISTRATION (HCFA) WNRC PROJECT**

Item1 provides one-time disposition authority for the specific accession listed.

1. Health Standards and Quality Bureau. Office of the Director. Congressional and Public Correspondence Files, 1980.

These records were originally scheduled as permanent under Job 440/79/2/9, Policy and Precedent Files. They consist of public comments and related controlled correspondence concerning the "condition of participation" rules for Medicare and Medicaid that were published in the Federal Register in the summer of 1980. The correspondence was written by the public to members of Congress, who forwarded the letters to HCFA for response. Included are letters from the public, referral letters from Congressional offices, and HCFA's responses to the Congressional offices. In many cases, the original letter or HCFA's response is missing.

Disposition: TEMPORARY. Destroy immediately on approval of this schedule.

Justification: The records consist of routine informational responses to Congressional referrals of public correspondence. Most of the letters are copies, and HCFA responses are often missing. Disposal is therefore recommended.

WNRC Acc. No.: 440-81-0064 (Boxes 1-2)